



DATE of ISSUE 26 JULY 2023

**TENDER FOR SUPPLY CEREMONIAL UNIFORM FOR THE INDIAN CONTINGENT FOR
THE ASIAN GAMES 2022**

TENDER FORM NO. **AG/100/2023**

Last Date & Time for submission of Tenders along with samples and lab reports certifying fabric composition and GSM.	02 August 2023 up to 1200h
Date & Time for opening of Tender	07 th August 2023 at 1230h

1.1 Indian Olympic Association invites sealed tenders from the reputed manufacturers for supply of ceremonial uniform for the Indian Contingent for the Asian Games 2022 as per Ensembles designed by National Institute of Fashion Technology, New Delhi (copy enclosed). A perfect repeat of the print developed for the uniform in TIF format for printing may be obtained from our office by sending an email to ioa@olympic.ind.in

1.2 The word "Tenderer" as used in the tender document shall mean the one who has signed the tender form. The tenderer may be either the manufacturer of the goods for which price is quoted in the tender form or a duly "Authorized Dealer" in that case he/she shall submit a certificate of dealership from the manufacturer.

1.3 The individual signing the tender or other document in connection with the tender must certify whether he/she sign as: -

- A 'Sole Proprietor' of the firm or constituted attorney of such sole proprietor.
- A 'Partner' of the firm if it be a partnership firm, in that case he/she must have authority to refer to arbitration disputes concern of the business of the partnership either by virtue of the partnership agreement or Authority Letter. In the alternative, the tender should be signed by all partners.
- Constituted Attorney of the firm if it is a company.

1.4 The tender document duly completed in all respects should be submitted in three separate sealed Envelopes addressed to the President, Indian Olympic Association, Olympic Bhawan, B 29, Qutub Institutional Area, New Delhi 110016.

ENVELOPE A

Shall contain Demand Draft/Pay order of Earnest Money of Rs. 40,000/-. The Earnest Money Deposit (EMD) shall be deposited in the form of Pay Order/Demand Draft in favour of President, Indian Olympic Association, New Delhi.

Envelope -B

This envelope shall contain the list of samples, submitted to President, Indian Olympic Association along with one sample of each quoted item of the ceremonial kit items free of cost (non-selected samples returnable), having name of Tenderer/Brand as per proforma at Annexure – I and tender document duly signed by tenderer.

Envelope – C:

Envelope – **C shall** contain the Financial Bid Documents indicating item price for the items mentioned in the Technical Bid. The format for submitting the Financial Bid is given in Annexure – II.

The three envelopes should be submitted in one envelope duly sealed. Envelope B submitted by the tenderers will be opened at the time and date as given in the tender document. Envelope 'C' i.e. Financial Bid of only those bidders will be opened whose documents are found in order and the ceremonial kit items offered by them are found acceptable by the Competent Authority. Date and time for opening of the Envelope 'C' will be conveyed later.

1.5 The words "TENDER FOR SUPPLY CEREMONIAL UNIFORM FOR THE INDIAN CONTINGENT FOR THE ASIAN GAMES 2022" Be SUPERSCRIPED ON THE TOP LEFT CORNER OF Envelope bearing complete name & address of the tenderer.

1.6 The tender should be submitted by 02nd August 2023 at 1230h which will be opened in the office of the President, IOA, Olympic Bhawan, B 29 Qutub Institutional Area, New Delhi 110016 on the 07th August 2023 at 1300h.

1.7. Each page of the tender should be signed by the tenderer, or his duly authorized signatory and the name and designation should be mentioned in block letters. Individual signing the tender must indicate whether he/she is the sole proprietor/partner of the firm/constituted attorney of the firm.

1.8 Tender received late/vogue/conditional/incomplete not confirming to the laid down procedure bids or having any cutting/overwriting or discrepancy between words and figures in any respect, will be rejected.

1.9 In case of difference arising in the terms and conditions of this tender documents or/ of the firm the former will prevail or as may be decided by President, IOA, Olympic Bhawan, B 29 Qutub Institutional Area, New Delhi 110016.

1.10 The tenderer will supply one sample of each approved items free of cost (non-selected samples returnable) to IOA, Olympic Bhawan, B 29, Qutub Institutional Area, New Delhi 11016.

1.11 IOA if it deems fit, reserves the right to invite the lowest bidders for negotiations.

1.12. The tenderer should also submit signed undertaking that they shall comply with all applicable rules and regulations regarding tax/excise etc.

1.13. The tenderer should also submit signed undertaking that they have read the complete tender document, understood it and will abide by its terms and conditions.

1.14. Submission of tender document shall not constitute that the tenderer has automatically qualified.

1.15. If even after approval, information/facts submitted by a tenderer are found misleading/incorrect/false etc., the IOA reserves right to disapprove an item (s) for the current contract or may impose penalties as it deemed fit. Non-compliance of any of the terms of tender and future instructions by President, IOA, Olympic Bhawan, B 29 Qutub Institutional Area, New Delhi 110016, will also warrant above penalties.

1.16. Supply of Kit items cannot be staggered and must be supplied by the due date.

1.17. These are only proposed draft terms and conditions. It can be modified, changed, or added to at the time of finally concluding and signing the agreement.

1.18. In order to decide eligibility, copies of the following documents would be supplied with bid: -

- a) Income Tax Clearance Certificate
- b) Income Tax Permanent Account Number
- c) Audited Balance Sheet of last three financial years and liquidity certificates from banks having the account of the manufacturer/supplier/distributor. The minimum annual turnover of the firm should be Rs.50.00 lakhs per year.
- d) The manufacturer shall also give an undertaking as follows: -
"That they will be responsible for all the contractual obligations including uninterrupted supply, quality aspects, replacement of items and warranty/guarantee obligations."
- e) Details of pending cases/disputes/claims with arbitration courts/consumer forums etc. shall be disclosed whether by or against the party.

1.19. Quotations received without the above documents will be summarily rejected.

1.20. Tenders sent by fax will not be accepted.

1.21. Conditional tenders will be summarily rejected. Only an unambiguous price should be quoted.

1.22. The parties shall make endeavor to settle by mutual conciliation any claim, dispute or controversy ("Dispute") arising out of or in regard to the contract including any dispute with respect to the existence or validity of contract the interpretation of contract, the activities to be performed there under or any breach thereof. Any dispute which cannot be resolved through such conciliation within 30 days or such extended period as the parties may agree, shall be finally settled in accordance with the provision of the Arbitration and Conciliation Act, 1996 by arbitrator of IOA, New Delhi.

1.23 In case of litigation, the courts at New Delhi only will have jurisdiction for deciding case according to Indian law in force.

1.24 The Indian Olympic Association, Olympic Bhawan, B 29 Qutub Institutional Area, New Delhi 110016 reserves the right to reject any or all the tenders without assigning any reason.

1.25 The President, IOA, Olympic Bhawan, B 29 Qutub Institutional Area, New Delhi 110016 is the accepting authority of the tender. In the matter of award of contract or otherwise, his/her decision shall be final.

1.26 The successful tenderer will also give an undertaking that firm will not sell the items noted in the bid at the lower rate to other parties/ individuals.

ANNEXURE I

TECHNICAL BID
(As submitted in envelope 'B')

TENDER NO. _____

Complete address in Capital Letters

Date _____

S No	Name of Item	Brand	Technical Bid No	No. of samples submitted

AUTHORISED SIGNATORY AND STAMP

ANNEXURE II**FINANCIAL BID DOCUMENT TO BE SUBMITTED IN ENVELOPE 'B/C'**

Garment category	Description	Fabric composition	Approx. Quantity	Rate per Piece inclusive of Tax
Menswear				
Jacket	Woven twill weave (printed)	100% Recycled Polyester	700	
Kurta	Woven	Silk Dupione	700	
Trousers	Woven suiting material	Polyester viscose (80/20)	700	
Womenswear				
Blouse	Woven satin weave (printed)	100% Polyester	300	
Saree	Woven	Silk Dupione	300	
Petticoat	Woven (plain weave)	Cotton	300	

- The number of kit items may vary subject to final team composition.
- Each item should be submitted in separate envelope. The firm name and item name should be written on each envelope. If two or three samples given for the same item then A, B or C will be marked on each envelope.

Commercial Terms

1. We hereby undertake that no extra charges or any account will be claimed except as mentioned above.
2. We hereby undertake to strictly abide by the commercial and other terms laid down in the tender.

(AUTHORISED SIGNATUROY)
NAME IN BLOCK LETTERS _____

SEAL OF THE TENDERER

NOTE: One proforma is to be submitted for one brand only

CONDITIONS OF CONTRACT

1. Rates should be valid for 03 month. No escalation in price on any account will be acceptable.
2. Sales Tax/VAT and transportation charges as applicable will be paid extra and no other charges / Levi shall be paid
3. Payment will be released after satisfactory supply and receipt of goods, supplied as per supply order.
4. The manufacturer/ supplier should be able to give minimum guarantee of three months against manufacturer defects, and undertake to replace defective products at no extra cost within seven days of the defect being brought to notice of the manufacturer/ supplier. Failing which IOA will procure the goods against the defective products at the risk of the supplier.
5. The manufacturer/ supplier should be able to supply the quality of approved items required at IOA, Olympic Bhawan, New Delhi within 30 days from the date of receipts of supply order.
6. The following documents are to be required to be submitted along with technical Bid mentioned at Annexure- 1 .
 - (a) Registration No. of the firm (photocopy enclosed)
 - (b) Total turnover during the last three preceding financial years duly certified by Chartered Accountant.
 - (c) PAN and IT Assessment order for the last three years duly (photocopy enclosed)
 - (d) Registration Certificate of service Tax (photocopy enclosed)
7. In case of sort supply or poor quality or of any other complaint, IOA, New Delhi reserve the right of imposing a penalty of upto 10% of the total value of the goods supplied.
8. If 5 % or more of any item of any one or more lots of supply, is found to be defective in material size, quality or any other defect of specification or manufacturing, then a penalty of 10% of the total price of the lot in addition to refund for returned/ rejected goods, will become payable to IOA, New Delhi.

ANNEXURE -IV

FORMAT FOR SUBMISSION OF THE TENDER OF LETTER HEAD OF THE FIRM

TO,

The President
Indian Olympic Association, Olympic Bhavan
B29, Qutub Institutional Area, New Delhi 1100016

SUB: TENDER FOR SUPPLY CEREMONIAL UNIFORM FOR THE INDIAN CONTINGENT FOR THE ASIAN GAMES 2022

In response to the Tender Notice published in the On I had download tender from IOA website <https://olympic.ind.in> and have deposited the samples and financial bids along with EMD. I am sending herewith my tender document as under:

(a) Earnest Money Crossed Bank demand Draft No. _____ dated _____ for Rs. _____ in envelope 'A'.

(b) Documents as mentioned in clause 1.18 of the tender document:

- Income Tax Clearance Certificate.
- Income Tax Permanent Account Number.
- Audited balance sheet for the last two financial years and liquidity certificates from banks having the account of the manufacturer / supplier.
- The authorized distributors would also give an undertaking as follows:-

“That they will be responsible for all the contractual obligation including uninterrupted supply, quality aspect, replacement of items and warranty/ guarantee obligations.”

AUTHORUSED SIGNATORY

(NAME IN BLOCK LETTERS)

SEAL OF THE TENDERER

DATE

ANNEXURE -V

**FORMAT OF AFFIDAFIT FOR SUBMISSION OF THE TENDER ON JUDICIAL
STAMP PAPER**

Certified that the quality of goods quoted in the tender are correct and as per specification and allied technical details mentioned in tender form.

The deponent is liable to pay damage out of the security in case of any defect. The President, Indian Olympic Association may impose penalty as deemed fit & will have right to make recovery from Security or to make deduction from the bill.

Deponent