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**Request For Proposal**  
For  
Official Team India Kit Sponsor

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RFP Reference No. IOA/2026/KIT/2916

## STATEMENT OF INTENT

The Indian Olympic Association (“IOA”) hereby expresses its intent to initiate a short tender process for the appointment of the Official Team Kit Sponsor, in accordance with the terms and conditions set out in the tender document to be issued.

The earlier **RFP Reference No. IOA/2026/KIT/2851 on the same subject** stood closed as on 18<sup>th</sup> April 2026. A fresh tender process with revised terms is hereby being undertaken, the details of which follow.

The revisions are oriented towards ensuring a transparent and competitive process that results in identification of a successful bidder while protecting the commercial value to be realized by the IOA and complying with applicable procurement norms and processes.

This tender is being issued as an independent and standalone process, and no rights, claims, expectations, or obligations shall arise or be deemed to arise from the previous tender process, which stands formally closed and concluded.

## **DISCLAIMER**

This RFP is being issued by Indian Olympic Association (IOA) for procurement of Sports Kits on such terms and conditions and technical specifications as set out in this RFP document.

It is hereby clarified that this RFP is not an Agreement and is not an offer or invitation by IOA to any party hereunder. The purpose of this RFP is to provide the bidder (s) with information to assist in the formulation of their proposal submission. This RFP document does not purport to contain all the information bidders may require. This RFP document may not be appropriate for all people, and it is not possible for IOA to consider particular needs of each bidder. Each bidder should conduct its own investigation and analysis, and should check the accuracy, reliability and completeness of the information in this RFP document and obtain independent advice from appropriate sources. IOA and their advisor make no representation or warranty and shall incur no liability, financial or otherwise under any law, statute, rules or regulations or otherwise as to the accuracy, reliability or completeness of the RFP document.

IOA in their absolute discretion, but without being under any obligation to do so, may update, amend or supplement the information in this RFP document.

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# PART-1

## **BIDDING PROCEDURE**

## SECTION - I - INVITATION FOR BID (IFB)

### INVITATION FOR BIDS (IFB)

- The Indian Olympic Association (IOA), the governing body for the Olympic Movement in India, invites bids from experienced and reputable corporate to become official Team India Kit Sponsor (Casual and Playing) for the Indian Contingent participating in the following games:

**TABLE A: GAMES INCLUDED IN THE TERM OF RFP**

S. No.	Name of Event	Dates
1	2026 Commonwealth Games, Glasgow, Scotland	23 July – 02 August 2026
2	2026 Asian Games, Aichi Nagoya, Japan	19 September – 04 October 2026
3	2026 Youth Olympic Games, Dakar, Senegal	31 October – 13 November 2026
4	2026 The Asian Indoor and Martial Arts Games, Riyadh, Saudi Arabia	12 December - 20 December 2026

This RFP is being issued to select a bidder to sponsor and supply high-quality, standardized sports kits (Casual, Training and Playing) to ensure a unified and professional appearance for the entire Indian contingent.

- Interested bidders are requested to submit their proposals in accordance with the terms and conditions outlined in this RFP. The Bid must be submitted physically in three separate, securely sealed parts, Part 1: Sealed Envelope for Technical Bid and Sealed Envelope for Financial Bid, Part 2: Sealed Packet for Samples to IOA Office: Olympic Bhawan, B-29, Qutub Institutional Area, New Delhi-110016, India. This document provides detailed scope of work, eligibility criteria, submission guidelines, and other relevant terms.

### SCHEDULE OF BIDDING PROCESS WITH KEY DETAILS

<b>RFP Reference No.</b>	IOA/2026/KIT/2916
<b>Publication of RFP Document</b>	21 <sup>st</sup> April 2026
<b>Title of Bid</b>	Official Team India Kit Sponsor
<b>IOA Office Address</b>	Olympic Bhawan, B-29, Qutub Institutional Area, New Delhi-110016, India
<b>IOA Phone Number and Website</b>	Telephone number: +91 011 2685 2481 Website: <a href="https://olympic.ind.in/">https://olympic.ind.in/</a>
<b>Amount of Bid Security/Earnest Money Deposit (EMD)</b>	₹ 15,00,000 (fifteen lakh rupees only)

<b>Contact Person and Email Address of Pre-Bid Queries Submission</b>	Mr. George Mathew (Director, IOA) Email: <a href="mailto:ioa@olympic.ind.in">ioa@olympic.ind.in</a>
<b>Pre-Bid Query Submission</b>	1700 hrs., 23 <sup>rd</sup> April 2026, Thursday  As per instructions mentioned in <b>Section VIII</b>
<b>Bid Submission End Date and Time</b>	1200 hrs., 28 <sup>th</sup> April 2026, Tuesday
<b>Opening of Bids Time and Date</b>	1230 hrs., 28 <sup>th</sup> April 2026, Tuesday
<b>Bid Validity Period</b>	90 Days
<b>Place of Bid Submission</b>	Office of Mr. George Mathew (Director, IOA), Indian Olympic Association, Olympic Bhawan, B-29, Qutub Institutional Area, New Delhi - 110016
<b>Date of Technical Presentation</b>	1500 hrs., 28 <sup>th</sup> April 2026, Tuesday
<b>Consortium</b>	Allowed

\*\* Queries/Clarifications are to be responded via email only.

- Bidder may also download the Bidding Documents from the web site- <https://olympic.ind.in/>. Bidders shall ensure that their Bids complete in all respect before sending the Bid documents physically to IOA office.

## SECTION – II (A) - INSTRUCTIONS TO BIDDERS (ITB)

### a) PREAMBLE

#### 1. Definitions and Abbreviations

- i. The following definitions and abbreviations which have been used in these documents shall have the meanings as indicated below:
- ii. Definitions:
  - a. **“Tender”** means bids/quotations/Tender received from a Firm/ Bidder.
  - b. **“Bidder”** means the Sole Firm/ Joint Venture(JV) or a partnership/ consortium who submits its Proposal under this RFP.
  - c. **“Supplier”** means the individuals/company or the firm supplying the goods and services as incorporated in the contract.
  - d. **“Goods”** means sports apparel, accessories and related items under this RFP, which the supplier is required to supply to the IOA under the contract.
  - e. **“Services”** means services allied and incidental to the supply of goods, such as transportation, installation, commissioning, provision of technical assistance, training, after sales service, maintenance service and other such obligations of the supplier covered under the contract.
  - f. **“Earnest Money Deposit” (EMD)** means Bid Security/monetary or financial guarantee to be furnished by a bidder along with its tender.
  - g. **“Contract”** means the written agreement entered between the IOA and/or consignee and the supplier, together with all the documents mentioned therein and including all attachments, annexure etc., therein.
  - h. **“Performance Security”** means monetary or financial guarantee to be furnished by the successful bidder for due performance of the contract placed on it. Performance Security is also known as Security Deposit.
  - i. **“Consignee”** means person to whom the goods are required to be delivered to a person as an interim consignee for the purpose of person is the consignee, also known as ultimate consignee.
  - j. **“Sponsorship Rights”** mean the exclusive commercial, branding, marketing, merchandising, and promotional rights granted by the Indian Olympic Association (IOA) to the Selected Bidder under this RFP and the ensuing Agreement.
  - k. **“Term”** shall mean the period commencing from the date of execution of the Agreement between IOA and the Selected Bidder and continuing until the completion of all obligations in relation to the events specified under this RFP, unless terminated earlier in accordance with the terms of the Agreement.
  - l. **“Merchandising Revenue”** shall mean the gross revenue generated by the

Selected Bidder (or its authorized partners) from the manufacture, distribution, and sale of official Team India replica merchandise under this Agreement, excluding applicable taxes (GST) but including all receipts from online, offline, and third-party sales channels.

- m. **“Specification”** means the document/standard that prescribes the requirement with which goods or service has to conform.
  - n. **“Inspection”** means activities such as measuring, examining, testing, gauging one or more characteristics of the product or service and comparing the same with the specified requirement to determine conformity.
  - o. **“Day”** means calendar day.
- iii. Abbreviation: -
- a. “IOA” means the Indian Olympic Association
  - b. “IOC” means the International Olympic Committee
  - c. “OCA” means the Olympic Council of Asia
  - d. “CS” means the Commonwealth Sport
  - e. “ITB” means Instruction to Bidders
  - f. “GCC” means General Conditions of Contract
  - g. “GST” means Goods & Services Tax

## 2. Introduction

- i. This bid document is for procurement of items as mentioned in Section – V - “Schedule of Requirements.”
  - a) This Section (**Section II**) provides relevant information as well as instructions to assist the prospective bidders in preparation and submission of bids. It also includes the mode and procedure to be adopted by the IOA for receipt and opening of bids as well as scrutiny and evaluation of bids and subsequent placement of contract.
  - b) Before formulating the bid and submitting the same to the IOA, the bidder should read and examine all the terms and conditions, instructions, specifications etc. contained in the bid document. Failure to provide and/or comply with the required information, instructions etc. incorporated in this bid document may result in rejection of the bid.

### ii. **Commercial Rights of Official Team India Kit sponsor**

During the Term of the Agreement, the Selected Bidder shall be entitled to the following commercial rights:

- a) Exclusive designation as the “Official Team India Kit Sponsor”.
- b) Right to display the Bidder’s brand logo on the official playing kit of Team India, strictly in accordance with IOC, OCA and CS regulation on branding

- and uniform guidelines.
- c) The Selected Bidder shall have the right to manufacture, market, and retail replica merchandise within India, in accordance with the terms and approvals issued by the IOA.
  - d) Right to use designated Team India marks, insignia, and branding elements for marketing, promotional, and advertising activities during the Term.
  - e) Right to feature eligible Team India athletes in brand and marketing campaigns, subject to separate individual agreements and compliance with athlete endorsement regulations.
  - f) Digital and social media activation rights, including the use of Team India branding for online marketing campaigns, promotional content, and fan engagement initiatives.
- iii. In case the Applicant is a Consortium, it shall, comply with the following additional requirements to be eligible:
- a. The Application should contain the information required for Member(s) of the Consortium; Members of the Consortium shall nominate one Member as the lead member (the “Lead Member”). The nomination(s) shall be supported by a Power of Attorney, as per the format in this RFP, signed by all the other Members of the Consortium. The duties, responsibilities, and powers of such Lead Member shall be specifically included in the Joint Bidding Agreement **Section -IV(J)**. It is expected that the Lead Member will be authorized to incur liabilities and to receive instructions on behalf of the Consortium. The IOA expects that Lead Member should have maximum responsibility pertaining to delivery of services and should be demonstrated as part of the presentation to IOA;
  - b. The Application should include a brief description of the roles and responsibilities of individual Members;
  - c. A bidder shall submit only one bid for this tender, either as an individual bidder or as a member of a consortium. An entity that is a member of one consortium shall not be permitted to participate in this tender either individually or as a member of any other consortium.
  - d. Members of the Consortium shall enter into a binding Joint Bidding Agreement (the “Joint Bidding Agreement”), for the purpose of submitting the Proposal. The Joint Bidding Agreement, to be submitted along with the bid submission, shall, inter alia:
    - 1) Clearly outline the proposed roles and responsibilities, if any, of each Member;
    - 2) Include an express provision stating that all members of the Consortium shall be jointly and severally liable for the due performance and fulfilment of all obligations relating to the delivery of the services, until completion of the deliverables in accordance with the Contract;
    - 3) Clearly define the proposed administrative arrangements (organization chart) for the management and execution of the contract, if awarded to the Consortium.
- except as provided under this RFP, there shall not be any amendment to the Joint Bidding Agreement without the prior consent of the Authority.

- e. No change in composition of the Consortium will be submitted to the IOA during the Selection Process and during the subsistence of the contract.
- f. In case of consortium, only one logo shall be permitted on the Team India Kit, strictly in accordance with the Kitting Guidelines issued by the IOC, OCA, and CS, as specified in Section V – Schedule of Requirements.

### 3. Language of Bid

The bid submitted by the bidder and all subsequent correspondence and documents relating to the bid, exchanged between the bidder and the IOA, shall be written in English language.

### 4. Eligible Goods and related services

All goods and related services to be supplied under the contract shall have their origin in India or any other country with which India has not banned trade relations. The term “origin” used in this clause means the place where the goods are mined, grown, produced, or manufactured or from where the related services are arranged and supplied.

### 5. Tendering Expenses

The Bidders shall bear all costs and expenditure incurred and/or to be incurred by it in connection with its tender including preparation, mailing and submission of its tender and for subsequent processing the same. The IOA will, in no case be responsible or liable for any such cost, expenditure etc. regardless of the conduct or outcome of the tendering process.

## b) BIDDING DOCUMENTS

### 6. Content of Bidding Documents

The sections mentioned below must be included as part of the Bid Document. In addition to these documents, the Bidder may add any supporting materials that they deem relevant to the response to RFP.

Section III (A)	Qualification Criteria (Eligibility Criteria)
Section III (B)	Proforma For Performance Statement
Section IV (A)	Bid Submission Form
Section IV (B-1)	Form For Power of Attorney
Section IV (B-2)	Power Of Attorney (Consortium) (If Applicable)
Section IV (C)	Financial Bid
Section IV (D)	Bank Guarantee Form for Bid Security
Section IV (E)	Manufacturer’s Authorisation Form
Section IV (F)	Letter Of Authorisation for Attending Bid Opening Meeting
Section IV (G)	Undertaking
Section IV (H)	Non-Blacklisting Declaration
Section IV (I)	Statement Of Legal Capacity
Section IV (J)	Joint Bidding Agreement (If Applicable)

## 7. Amendment(s) to Bid Documents

- i. At any time prior to the deadline for submission of bid, the IOA may, for any reason, whether at its own initiative or in response to a clarification required by a prospective bidder, modify the bid document by issuing suitable amendment(s) to it. Such an amendment to the bid document will be uploaded on IOA website: [www.olympic.ind.in](http://www.olympic.ind.in) only.
- ii. Prospective bidders are advised in their own interest to visit website of Indian Olympic Association (IOA) for any amendment etc. before submitting their bids.

## 8. Withdrawal of bids

The bidder may withdraw his bid after submission, provided that a written notice of the withdrawal is received by the IOA prior to the deadline prescribed for submission of bids.

## 9. Clarification of Bid Documents

A bidder requiring any clarification on any issue in respect of the bid document may take up the same with the IOA as per **Section VIII**.

The bidder is required to submit pre-bid queries in the format below:

S. No.	Bidding Document Reference (s) Clause Number, Page Number	Heading of the clause	Points of clarification required
1.			
2.			

## 10. Bid format

The bidders are to furnish their bids as per the prescribed format at **Section IV (A)** and also, as per the instructions incorporated in the bid document.

## c) COMPOSITION OF BID

### 11. Documents comprising the bid

- i. The bid prepared by the Bidder shall comprise the components detailed in Clause 12 & 13. The Bids not conforming to the requirements as stated in the clauses of this Bid shall be summarily rejected. IOA's decision in this regard shall be final, conclusive and binding on all the Bidder(s).
- ii. The Bid must be submitted physically in Two Big envelope/ box or packet, superscribing "**RFP for Official Team India Kit Sponsor**" and the name of the **Company**, to the following address: **Olympic Bhawan, B-29, Qutub Institutional Area, New Delhi-110016, India**.
- iii. Part 1: First large envelope/ packet shall comprise 2 separate, securely sealed envelopes/ packet as per the details below, which will be dropped in bid box at IOA office.
  - A) Sealed Envelope for Technical Bid: This envelope must be clearly super-scribed "**Technical Bid**".

- B) Sealed Envelope for Financial Bid: This envelope must be clearly super-scribed “**Financial Bid**”.
- iv. Part 2: Second Large envelope/ box or packet shall comprise envelopes/ packet as per details below
- Sealed Packet for Samples: This packet must be clearly super-scribed “**Samples**”.
    - **Samples include playing and training kit for the following sports:**
      - Badminton
      - Boxing
      - Cricket
      - Hockey
      - Kabaddi
      - Rowing
      - Weightlifting
      - Wrestling
    - In addition, bidder is required to submit each item mentioned in “Section -VI – Technical Specifications of Sports Kit”.
- v. Any Bid where the two parts are not submitted in separate sealed envelopes/ packets as instructed, or where financial information is disclosed in the Technical Bid, shall be summarily rejected.

## 12. Technical Bid:

As part of the Technical Bid submission, the Bidder shall provide all documents required under the Eligibility and Evaluation Criteria, along with the duly filled and signed Forms and Annexures as prescribed in this RFP. All the submitted documents must be signed by the Bidder’s authorized signatory and submitted at the time of bid submission.

## 13. Financial Bid: -

Please provide details of your sponsorship proposal to be considered for the bid. This should be submitted with the technical documents, however in a separate envelope i.e., in the envelope marked as Financial Bid, as per the prescribed PDF format as per **Section IV (C)** of bid document.

- i. Components of the Financial Bid: Bidders must quote the following separately:
- a) **Sponsorship Fee payable to IOA including revenue from Official Team India Merchandise:** The Bidder shall quote a fixed sponsorship amount (in INR) payable to IOA for the exclusive Team India kit sponsorship rights for the Term and the covered Games (as listed under Section I – “Invitation for Bid”).
  - b) IOA shall not reimburse, offset, or bear any cost towards kit production, logistics, in-kind contributions, activation, marketing, or any other expenditure incurred by the Bidder.
  - c) The quoted Financial Consideration shall be exclusive of applicable taxes or statutory deductions.
- ii. **Payment Schedule and Due Dates of Financial Consideration:** The Bidder must abide by the following payment schedule and due dates for financial consideration.
- d) Payment schedule shall be structured in installments, as follows:

- 70% to be released 15 days prior to opening ceremony of Commonwealth Games 2026
  - 30% to be released prior to the Opening Ceremony, divided equally among the remaining three Games.
- iii. Kit Delivery Schedule is provided in Section-V.
- iv. Kits will be delivered at “**Indian Olympic Association, Olympic Bhawan, B-29, Qutub Institutional Area, New Delhi – 110016**”, or to any other location as may be communicated by IOA.
- v. No condition shall be attached to the Financial Bid. Conditional bids shall be summarily rejected.

**Note: -**

- i. The bid of a bidder, who does not fulfill any of the above requirements and/or gives evasive information /reply against any such requirement, shall be liable to be ignored and rejected.
- ii. Bidders are requested to submit the “Technical Bid’ and ‘Financial Bid’ having the above-mentioned documents in a separate sealed packet with all documents signed by the authorized signatory.

#### **14. Bid currency**

- i. The Bidder shall quote the financial bid in Indian Rupees (INR) only.
- ii. Tenders, where prices are quoted in any other way, shall be treated as non-responsive and rejected.

#### **15. Alternative Bids are not allowed.**

#### **16. Bid Security/Earnest Money Deposit (EMD)**

- i. The bidder shall furnish Bid Security for an amount as shown in the Bid Schedule of **Section I** of bid document. Bid Security is required to protect the IOA against the risk of the bidder’s unwarranted conduct as explained under sub-clause 22 (iv) below. Non submission of Bid Security will be considered as major deviation and bid will not be considered.
- ii. The bidder seeking EMD/Bid Security exemption must submit the valid supporting document for the relevant category along with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders/resellers/distributors/authorized agents will not be considered for availing benefits.
- iii. The Bid Security shall be furnished in one of the following forms:
  - a) Account Payee Demand Draft
  - b) Bank Guarantee from any of the commercial banks (as per the format at **Section IV-D** of bid document)

- iv. The Demand Draft or Bank Guarantee shall be drawn on any Commercial Bank in India, in favour of the “**Indian Olympic Association**”, payable at **Delhi**. In case of Bank Guarantee, the same is to be obtained from any commercial bank in India as per the format specified under **Section IV (D)** of the Bid Document.
- v. The Bid Security shall be valid for 90 days from the date of opening of the Technical Bid.
- vi. Unsuccessful bidders’ Bid Security will be returned to them without any interest, after expiry of the bid validity period, but not later than thirty days after conclusion of the resultant contract. Successful bid security will be returned without any interest, after receiving Performance Security from him as called for in the contract.
- vii. Bid Security of a bidder will be forfeited, if the bidder withdraws or amends its bid or impairs or derogates from the bid in any respect within the period of validity of its bid without prejudice to other rights of the IOA. Further, if successful bidder fails to furnish the required Performance Security and sign the contract / agreement within the period as specified by IOA in the Letter of Award (LoA), its Bid Security/EMD will be forfeited.

## **17. Bid Validity**

- i. The bid shall remain valid for acceptance for a period of 90 days after the date of bid opening, prescribed in the bid document. Any bid valid for a shorter period shall be treated as unresponsive and rejected.
- ii. In exceptional circumstances, IOA may request the bidders’ consent to extend the validity of their bids up to a specified period. The bidders who agree to extend the bid validity period are to extend the same in writing. However, they will not be permitted to modify their original bids during the extended bid validity period.
- iii. In case the day up to which the bids are to remain valid falls on a holiday or on a day declared as holiday or closed day for the IOA, the bid validity shall automatically be extended up to the next working day.

## **18. Signing of bids**

- i. The bid shall be duly signed at the appropriate places as indicated by the IOA and also in all other pages of the bid.
- ii. The bid shall not contain any erasure or overwriting, except as necessary to correct any error made by the bidder and, if there is any such correction; the person signing the bid shall initial the same.
- iii. The letter of authorization/ Board resolution/ Power of attorney shall be furnished, in the format as per **Section-IV (B)**, along with the bid.
- iv. Bid shall either be typed in indelible ink and the same shall be signed by the bidder or by a person who has been duly authorized to bind the bidder to the contract.

## **d) SUBMISSION OF BIDS**

## 19. Submission of bids

- i. Bids should be submitted to IOA office: Olympic Bhawan, B-29, Qutub Institutional Area, New Delhi-110016, India as per the instructions given for submission under Clause 19.
- ii. Bids must be received by the IOA not later than the date and time prescribed in the bid document.
- iii. IOA, at its discretion, may extend the deadline for submission of bids by amending the bid document. In that case, all rights and obligations of the IOA and the bidders would automatically stand extended.
- iv. Submission of more than one bid by the same bidder shall entail him for disqualification from participating in the bid process.

## e) BID OPENING

### 20. Opening of bids

- i. The IOA will open the bids at the specified date, time and place as indicated in **Section-I** of bid document. If due to administrative reasons the venue / date/ time of bid opening are changed, it will be uploaded on the IOA's website.
- ii. In case the specified date of bid opening falls on a holiday or is subsequently declared a holiday or closed day for the IOA, the bids will be opened at the appointed time and place on the next working day.
- iii. Authorized representatives of the bidders who have submitted bids on time may attend the bid opening provided they bring with them letters of authority from the corresponding bidders. Letter of authority for attending the bid opening meeting should be in the format placed at **Section IV (F) – “Letter of Authorization for Attending Bid Opening Meeting”**.
- iv. Bid Committee
  - a) A Bid Committee constituted by the IOA will open the Bids. The Bid opening shall take place at the address, date, and time specified in the Bid Schedule. Authorized representatives of the Bidders may attend the Bid opening provided they bring letters of authority from the corresponding Bidder.
  - b) The Bid Committee will open the Bids, at the prescribed date and time as indicated in **Section – I (Invitation for Bid (IFB))**. These bids shall be scrutinized and evaluated by the IOA with reference to parameters prescribed in the Bid Document.

## f) SCRUTINY AND EVALUATION OF BIDS

### 21. Basic Principle

Bids will be evaluated on the basis of the terms & conditions already incorporated in the RFP document, based on which tenders have been received and the terms, conditions etc. mentioned by the bidders in their tenders. No new condition will be brought in while scrutinizing and evaluating the tenders.

## 22. Scrutiny of Bids

- i. The IOA will examine the Bids to determine whether they are complete, whether the documents have been properly signed, stamped and whether the Bids are generally in order.
- ii. Prior to the evaluation of Financial Bids, the IOA will determine the substantial responsiveness of each Bid to the Bidding Document. For purposes of these clauses, a substantially responsive Bid is one which conforms to all the terms and conditions of the Bidding Documents.
- iii. If a Bid is not substantially responsive, it will be rejected by the IOA.
- iv. The following are some of the important aspects, for which a tender shall be declared non-responsive and will be summarily ignored;
  - a) Qualification Criteria not enclosed.
  - b) Tender is unsigned.
  - c) Tender validity is shorter than the required period.
  - d) Required EMD (Amount, validity etc.)/exemption documents have not been provided.
  - e) Bidder has quoted for goods manufactured by other manufacturers. without the required Manufacturer's Authorization letter.
  - f) Bidder has not agreed to give the required performance security.
  - g) Goods offered do not meet the tender enquiry specification.
  - h) Bidder has not agreed to other essential conditions specially incorporated in the tender enquiry like terms of payment, liquidated damages clause, warranty clause, dispute resolution mechanism applicable law.
  - i) Poor/ unsatisfactory past performance.
  - j) Bidder has not complied with the requirement of Clauses of ITB.

## 23. Minor infirmity/irregularity/ non-conformity

If during the preliminary examination, the IOA finds any minor infirmity and/ or irregularity and/ or non-conformity in a tender, the IOA will convey its observation on such 'minor' issues to the bidder by email, asking the bidder to respond by a specified date. If the bidder does not reply by the specified date or gives evasive reply without clarifying the point at issue in clear terms, that tender will be liable to be ignored.

## 24. Qualification Criteria

Bids of the Bidders, who do not meet the required Qualification Criteria prescribed in **Section III (A)- "Qualification criteria"**, will be treated as non-responsive and will not be considered further.

## 25. Comparison of Bids and Award Criteria.

- i. Overall weightage of **60% for Financial Bid and 40% weightage for Technical Bid** shall be considered while calculating final score.
- ii. The Bid of the Bidder who gets the highest marks shall get the maximum weightage in Technical Evaluation, i.e., 100 marks and the bids of the other Bidders shall be granted weights in proportion to the Bid of the highest Bidder as detailed below:

$$S_T = 100 * S / S_{high}$$

(S = Technical Score of the bidder)

( $S_{high}$  = The Technical Score achieved by the Bid that was scored best among all responsive Bids)

A Bidder must get a minimum of 60 marks (out of 100 marks) in the Technical Evaluation to proceed to opening of Financial Bid. The Financial bids of bidders, scoring the minimum marks required of 60 in the Technical Evaluation Criteria, will only be opened.

The highest Financial Proposal ( $F_H$ ) will be given a financial score ( $S_F$ ) of 100 marks. The financial scores of other proposals will be computed as follows:

$$S_F = 100 * F / F_H$$

(F = amount of Financial Proposal)

Proposals will finally be ranked according to their combined technical (ST) and financial (SF) scores as follows:

$$S = S_T \times T_w + S_F \times F_w$$

Where,  $T_w$  and  $F_w$  are weights assigned to Technical Proposal and Financial Proposal, which shall be **0.4** and **0.6** respectively.

- iii. **Minimum Sponsorship Fee:** The minimum sponsorship fee of **INR 25 Crore (Indian Rupees Twenty-Five Crore only) (the “Floor Price”)** has been determined by the Indian Olympic Association (“IOA”) based on the nature, scope, and exclusivity of the rights proposed to be granted under this RFP.

As provided in clause 25 (v), the former kit sponsor is being granted a certain Right of First Refusal in respect to this tender. In accordance therewith, the IOA Executive Council reserves the right to accept or reject at its sole discretion a financial bid by the former kit sponsor quoting a sponsorship fee amount below the aforesaid Floor Price. Should the IOA Executive Council reject such financial bid, all rights related to the Right of First Refusal of the existing kit sponsor shall stand extinguished. It is clarified that, in the event that the former kit sponsor quotes a sponsorship fee amount below the aforesaid floor price and the IOA also receives a financial bid with a sponsorship fee equal to or higher than the Floor Price, the former kit sponsor shall have the right to match or better the same.

- iv. **Highest-Ranked Bidder:** The Bidder achieving the **highest combined score (H1)** shall be identified as the **highest-ranked bidder for evaluation purposes**. This identification shall not be construed as shortlisting, selection, or award of contract.
- v. **Right of First Refusal (RoFR):** Bidders are informed that the former kit sponsor holds a contractual **Right of First Refusal (RoFR)**. Upon identification of the highest-ranked bidder under this RFP, IOA shall present the material, measurable, and matchable terms of the highest-ranked proposal to the former kit sponsor. Only upon completion of the RoFR process shall IOA proceed to conclude an agreement, either with the former sponsor (if RoFR is exercised) or with the highest-ranked bidder.

The ROFR shall be exercisable where the former kit sponsor participates in this

bidding process through submission of a compliant bid. Non-participation or failure to submit a valid bid as per this RFP shall result in the RoFR standing automatically forfeited and extinguished, without further notice and without any further obligations on the part of the IOA.

The rights granted in this RFP are granted with no further rights attached thereto for future events, regardless of the outcome of this RFP, whether or not the right to match is exercised. Thus, a decision to not exercise the rights under the current RFP would necessarily result in cessation of such rights in their entirety and no further ROFRs or any matching or related rights shall subsist for any subsequent events in respect of the IOA.

- vi. Notwithstanding anything contained in this RFP, the IOA reserves the absolute right, at its sole discretion to initiate a separate RFP altogether, not to enter into or conclude a contract with any bidder, including the highest-ranked bidder, irrespective of the evaluation outcome or the RoFR process. No bidder shall have any claim, cause of action, or rights against the IOA arising out of such decision.

## **26. Contacting the IOA**

- i. From the time of submission of tender to the time of awarding the contract, if a BIDDER needs to contact the IOA for any reason relating to this tender enquiry and / or its tender, it should do so only in writing emailed to [ioa@olympic.ind.in](mailto:ioa@olympic.ind.in).
- ii. In case a bidder attempts to influence the IOA in the IOA's decision on scrutiny, comparison & evaluation of tenders and awarding the contract, the tender of the bidder shall be liable for rejection in addition to appropriate administrative actions being taken against that bidder, as deemed fit by the IOA.

## **27. AWARD OF CONTRACT**

The IOA reserves the right to accept or reject any or all proposal(s) or to annul the RFP process into and reject all proposals at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder(s).

## **28. Notification of Award**

- i. Based on the outcome of the RoFR process, the IOA shall notify the successful bidder i.e., either the former kit sponsor (if RoFR is exercised) or with the highest-ranked bidder and the Bidder whose bid has been accepted will be notified of the award by the IOA in writing by a formal Letter of Award.
- ii. The successful bidder must accept the Letter of Award within three (3) days of its issuance and furnish the required Performance Security to the IOA within fourteen (14) days from the date of issue of the Letter of Award, failing which the Bid Security will be forfeited, and the award will be cancelled.
- iii. Notification of Award shall constitute the conclusion of the Contract.

## **29. Performance Security**

- i. In order to ensure the due performance of the awarded contract, the Successful Bidder shall, within 14 (Fourteen) days of entering into the Service Agreement with the IOA, furnish an irrevocable bank guarantee, as per **SECTION - IV (D) –**

**“BANK GUARANTEE FORM FOR BID SECURITY”**, for an amount shall be 5% of the total financial commitment under the contract (“Performance Security”) failing which an amount @ 0.1% penalty per day of the contracted amount will be levied upon the Bidder. The IOA Penalty shall be imposed for the specified period not exceeding for further period of seven days and in case failure continues, the contract may be terminated by the IOA, and the bidder will be debarred from bidding for any of the IOA RFPs in future for a period of minimum two years.

- ii. The Performance Security is to be deposited in the office at Indian Olympic Association (IOA) Olympic Bhawan, B-29, Qutub Institutional Area, New Delhi – 110016.

**Names of Beneficiary:** Indian Olympic Association

**Bank Name:** Axis Bank

**Branch Name:** Defence Colony, New Delhi

**Account No:** 918010022702145

**IFSC Code:** UTIB0000357

- iii. The Performance Security shall be valid for a period of 60 (Sixty) days from the date of expiry of all contractual obligations. The Performance Guarantee shall be revalidated and replenished immediately upon invocation by IOA. It may require revalidation from time to time as the case may be.
- iv. All incidental charges whatsoever such as premium and commission with respect to the Performance Security shall be borne by the Service Provider. No interest will be payable in the Performance Security by the IOA.
- v. In the event of any failure/any breach or violation on the part of the Service Provider, which is not cured within reasonable time from receiving a written notice of such failure from the IOA, to comply with the requirements of the scope of work specified in this RFP, shall constitute sufficient grounds and entitlement for the forfeiture of the Performance Security by the IOA.

### **30. Issue of Contract**

Promptly after notification of award and the submission of performance security by the successful bidder, an agreement shall be signed with the successful bidder.

### **31. Variation of quantities at the time of award**

The quantities indicated are indicative and may vary by up to  $\pm 25\%$ . Any variation beyond this range requires mutual agreement between IOA and the supplier.

### **32. Annulment of Award**

Failure of the successful bidder to comply with the requirement of signing an agreement with the IOA and furnishing Performance Security as per clause 29 (v) shall constitute sufficient ground for annulment of the award and forfeiture of bid security.

### **33. Termination of Contract**

- i. The IOA reserves the right to terminate the contract without assigning any reason. Before termination of contract, IOA will notify the service bidder giving a notice of 30 days.
- ii. The IOA may, by written notice of default sent to the Bidder, terminate the contract

as a whole or in part if the Bidder fails to deliver any or all of the goods within the time period specified in the contract, or within any extension thereof granted by the IOA.

### **34. Corrupt or fraudulent practices**

- i. It is required by all concerned, namely the Consignee/Bidder/ Supplier to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the IOA:
  - a) Will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent or collusion or coercive practices in competing for the contract in question;
  - b) Will declare a firm ineligible or blacklist for a stated period of time, to be awarded a contract by the IOA if it at any time determines that the firm has engaged in corrupt or fraudulent or collusion or coercive practices in competing for, or in executing the contract
  - c) The IOA reserves the right not to conclude the contract and in case contract has been issued, terminate the same, if found to be obtained by any misrepresentation, concealment and suppression of material facts by the bidder. In addition, Bid Security/ Performance Security (as the case may be) deposited by the bidder shall be forfeited and legal as well as administrative action for such misrepresentation, concealment and suppression of material facts shall be initiated.
  - d) Failure to comply with the Payment Schedule of the Financial Consideration results in termination of the contract.

### **35. Conflict of Interest among bidders/agents**

A bidder shall not have conflict of interest with other bidders. Such conflict of interest can lead to anti-competitive practices to the detriment of IOA's interests. The bidder found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this bidding process if;

- i. They have controlling partner (s) in common; or
- ii. They receive or have received any direct or indirect subsidy/financial stake from any of them; or
- iii. They have the same legal representative/agent for purposes of this bid; or
- iv. They have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder; or
- v. Bidder participates in more than one bid in this bidding process. Participation by a bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/ sub-assemblies from one bidding manufacturer in more than one bid.
- vi. On behalf of their principal manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorize only one agent/dealer.

- vii. A bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specification of the contract that is the subject of the bid;
- viii. In case of a holding company having more than one independent manufacturing units, or more than one unit having common business ownership/management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/common business/management units in same/similar line of business.

### **36. Intellectual Property Rights**

- i. All Intellectual Property Rights pertaining to any designs, artwork, brand elements, creative content, documentation, or any other materials developed exclusively for the Official Team India Kit, shall vest solely and fully with the Indian Olympic Association (IOA) in perpetuity.
- ii. The Selected Bidder shall not claim, assert, or retain any ownership rights over such Intellectual Property.

## **SECTION - II (B) - INSTRUCTIONS FOR BID SUBMISSION**

The bidders are required to submit hard copies of their bids at Indian Olympic Association Office.

### **a) PREPARATION OF BIDS**

- i. Bidder should consider corrigendum published on the tender document before submitting their bids.
- ii. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents, including the names and content of each of the documents that need to be submitted. Any deviations from these may lead to rejection of the bid.
- iii. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally.

### **b) SUBMISSION OF BIDS**

- i. Bidder should submit the bid at Indian Olympic Association office on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- ii. The bidder has to sign and submit the required bid documents one by one as indicated in the tender document.
- iii. Bidder should prepare the EMD as per the instruction specified in the tender document. The original should be submitted in person to the concerned official at the latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise, the uploaded bid will be rejected.

### **c) ASSISTANCE TO BIDDERS**

Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the IOA for a tender or the relevant contract person indicated in the tender.

## SECTION - III (A) - QUALIFICATION CRITERIA

The bidder must satisfy the following eligibility criteria

### a) ELIGIBILITY CRITERIA:

S. No.	Criteria	Support Document
<b>A</b>	<b>Legal &amp; Regulatory</b>	
1	The bidder, or lead bidder in case of consortium should be a Company/LLP registered in India or overseas with a valid business presence in India (registered office or local authorized entity).	Copy of 'Certificate of Incorporation' or Registration Certificate duly attested by authorized signatory  In Case of Consortium, copy of the Joint Bidding Agreement.
2	The bidder (or lead bidder, in case of Consortium) must enclose PAN Card details and GST registration details.	Relevant Copies of documents, duly attested by authorized signatory
3	Self-declaration of non-debarment/non-blacklisting by any government body, National sports federation, IOC, International Federation, or PSU to be submitted by bidder (or all the members, in case of consortium)	Undertaking signed by the authorized signatory that the Bidders has not been debarred.
4	The Bidder (or at least 1 member, in case of Consortium) must be a registered sports apparel company with demonstrated experience in producing athleisure, activewear, and team-sports gear.  The Bidders shall also be fully compliant with the kitting guidelines issued by the International Olympic Committee, Olympic Council of Asia and Commonwealth Sport. Link: <a href="https://drive.google.com/drive/folders/166qotlisf7kOa11CFJyD_IAlBuonpbg-?usp=sharing">https://drive.google.com/drive/folders/166qotlisf7kOa11CFJyD_IAlBuonpbg-?usp=sharing</a>	Copy of the Certificate of Incorporation or Registration Certificate, duly attested by the authorized signatory  A duly signed declaration from the bidders affirming adherence to and compliance with all applicable kitting guidelines.

Note: The eligibility criteria for the contract can be met either by the Consortium as a whole or by the Lead Member of the Consortium.

### b) EVALUATION CRITERIA:

**Total Marks: 100 Marks**

S. No.	Criteria	Marks	Documents
1	Technical presentation: <ul style="list-style-type: none"> <li>Overall Design Concept &amp; Creativity (15 Marks)</li> </ul>	40	<ul style="list-style-type: none"> <li>To be submitted at the time of presentation, which shall be held separately.</li> </ul>

	<ul style="list-style-type: none"> <li>• Event-Specific Design Approach (15 Marks)</li> <li>• Athlete-Centric Customization &amp; Fit Strategy (10 Marks)</li> <li>•</li> </ul>		
2	<p>Samples (apparel) shall be evaluated based on the following testing methods:</p> <ul style="list-style-type: none"> <li>• <b>Fabric durability testing (20 Marks)</b> <ul style="list-style-type: none"> <li>• Fabric composition</li> <li>• Fabric weight (GSM)</li> <li>• Pilling resistance</li> <li>• Abrasion resistance / fabric durability</li> </ul> </li> <li>• <b>Wash cycle resistance (10 Marks)</b> <ul style="list-style-type: none"> <li>• Wash cycle resistance / dimensional stability, including shrinkage</li> <li>• pH value</li> </ul> </li> <li>• <b>Seam strength testing (10 Marks)</b> <ul style="list-style-type: none"> <li>• Seam performance</li> <li>• Stretch and recovery</li> </ul> </li> <li>• <b>Branding durability tests (10 Marks)</b> <ul style="list-style-type: none"> <li>• Colour fastness to light, washing, and perspiration</li> <li>• Colour fastness to rubbing / crocking</li> </ul> </li> <li>• <b>Athlete wear trial feedback (10 Marks)</b></li> </ul> <p><b>Apparel items include:</b> Testing of playing and training kits for the sports mentioned in clause 11.iii (Samples), and Following items mentioned under “Section VI-Technical Specification of Sports Kit”:</p> <ul style="list-style-type: none"> <li>• Tracksuits</li> <li>• T-shirts</li> <li>• Shorts</li> <li>• Socks</li> </ul> <p><b>For Non-Apparel items under “Section VI-Technical Specification of Sports Kit”:</b> Bidders are required to submit the sample along with the detailed product specification and features.</p>	60	<p>Bidders are required to submit a testing certificate for the samples, issued by a government-authorized laboratory.</p> <p>Testing shall be conducted in accordance with relevant Indian/ International standards.</p> <p>To be submitted along with technical bid. Non submission shall lead to rejection of the bid.</p>

	<ul style="list-style-type: none"> <li>• Suitcase</li> <li>• Travel Duffle bag/ Backpack</li> <li>• Jogging/ running shoes</li> <li>• Cap</li> <li>• Lapel Pins</li> </ul>		
<b>Total Marks</b>		<b>100</b>	
<b>Qualifying Marks</b>		<b>60</b>	
<p>If the IOA does not receive a sufficient number of bidders, IOA reserves the right to relax the qualification marks based on the number of eligible bidders identified during the evaluation process.</p>			

## SECTION - III (B) - PROFORMA FOR PERFORMANCE STATEMENT

(For the period of last three years)

Bid Reference No. : \_\_\_\_\_

Date of opening : \_\_\_\_\_

Name and address of the bidder : \_\_\_\_\_

Name and address of the manufacturer : \_\_\_\_\_

Order placed by (full address of IOA )	Order number and date	Order placed on	Description and quantity of ordered goods and services	Value of order	Date of completion of Contract		Remarks indicating reasons for delay if any	Are the goods supplied working satisfactorily?
					As per contract	Actual		
1	2	3	4	5	6	7	8	9

(Signature and seal of the bidder)

**Note:**

*IOA reserves the right to ask the manufacturer as well as the bidder to furnish copies of orders and satisfactory Consignee Certificate(s) in respect of above.*

## SECTION - IV (A) - BID SUBMISSION FORM

Date: \_\_\_\_\_

To,

\_\_\_\_\_

Indian Olympic Association

**Ref: Your Bidding Document No.                      dated**

Sir,

We, the undersigned, have gone through the above mentioned Bidding Document, including amendment/corrigendum no. \_\_\_\_\_, dated \_\_\_\_\_ (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver \_\_\_\_\_ (Description of goods and services) to IOA in conformity with your above-mentioned document at the rates as shown in the price schedule(s), attached herewith and made part of this Bid.

1. We further confirm that, if our Bid is accepted, we shall provide you with a performance security of required amount in an acceptable form as per terms and conditions for due performance of the Contract.
2. We agree to keep our Bid valid for acceptance for 90 days or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this Bid up to the aforesaid period and this Bid may be accepted any time before the expiry of the aforesaid period.
3. We further confirm that, upon conclusion of formal Contract on us, the supply orders placed on us by the designated IOA against the Contract shall constitute a binding contract between us and the IOA.
4. We fully agree to abide by all terms and conditions of General Conditions of Contract (GCC) as decided upon acceptance of Letter of Award as applicable.
5. We further understand that you are not bound to accept any Bid you may receive against your above-referred Bid Reference.
6. We confirm that we do not stand deregistered/banned/blacklisted by any Govt. Authorities.
7. We confirm that we fully agree to the terms and conditions specified in the above-mentioned Bidding Document, including amendment/ corrigendum if any.

[Signature with date, name and designation]

Duly authorised to sign Bid for and on behalf of Messrs.

[Name & address of the manufacturers]

## SECTION - IV (B) – 1. FORM FOR POWER OF ATTORNEY

Know all men by these presents, we, \_\_\_\_\_ (name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr./Ms. (Name), son/ daughter/ wife of \_\_\_\_\_ and presently residing at \_\_\_\_\_, who is [presently employed with us and holding the position of \_\_\_\_\_, as our true and lawful attorney (hereinafter referred to as the “Attorney”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our bid for the (Name of Mandate) including but not limited to signing and submission of all applications, bids and other documents and writings, participate in bidder’s and other conferences and providing information/responses to Indian Olympic Association (hereinafter referred to as “IOA”), representing us in all matters before IOA, signing and execution of all contracts including the Agreement and undertakings consequent to acceptance of our bid, and generally dealing with IOA in all matters in connection with or relating to or arising out of our bid for the said Tender and /or till the entering into the Contract with IOA.

AND we hereby agree to ratify and confirm and do hereby all acts, deeds and things lawfully done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

In witness whereof we, the above-named principals have executed this power of attorney on this \_\_\_\_ day of 20\_\_\_\_\_

For \_\_\_\_\_

(Signature)

(Name, Title, and Address) Witnesses:

- 1.
- 2.

Accepted (Notarized)

(Signature)

(Name, Title and Address of the Attorney)

## SECTION - IV (B) – 2. POWER OF ATTORNEY (CONSORTIUM)

Know all men by these presents, we, ..... (name of Firm and address of the registered office) do hereby constitute, nominate, appoint and authorize Mr. / Ms. ....son/daughter/wife and presently residing at ....., who is presently employed with us and holding the position of. .... As our true and lawful attorney (hereinafter referred to as the "IOA Representative") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Proposal for Official Team India Kit Sponsor to be developed by the ..... (the "IOA") including but not limited to signing and submission of all applications, proposals and other documents and writings, participating in pre-bid and other conferences and providing information/responses to the Authority, representing us in all matters before the IOA, signing and execution of all contracts and undertakings consequent to acceptance of our proposal and generally dealing with the IOA in all matters in connection with or relating to or arising out of our Proposal for the said Project and/or upon award thereof to us till the entering into of the Agreement with the Authority.

AND, we do hereby agree to ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Authorised Representative pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Authorised Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHERE OF WE, .....THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS.....DAY OF....., 20.....

For.....

(Signature, name, designation and address)

Witnesses:

- 1.
- 2.

Notes:

Accepted

.....  
(Signature, name, designation and address of the Attorney)

The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when so required the same should be under common seal affixed in accordance with the required procedure. The Power of Attorney should be executed on a non-judicial stamp paper of Rs.100 (hundred) and duly legalized by a notary public.

Wherever required, the Applicant should submit for verification the extract of the charter documents and other documents such as a resolution/power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Applicant.

## SECTION - IV (C) - FINANCIAL BID

S. No.	Description	Amount (in INR)
1	Sponsorship Fee payable to IOA including revenue from Official Team India Merchandise	INR
<b>Total Commercial package value</b>		<b>INR</b>

The amount is exclusive of GST. Any additional charges, including those arising from taxation policies, shall be borne solely by the selected bidder, which also includes any applicable GST payable under the reverse charge mechanism.

## SECTION - IV (D) - BANK GUARANTEE FORM FOR BID SECURITY

Whereas \_\_\_\_\_ (hereinafter called the "Bidder") has submitted its quotation dated \_\_\_\_\_ for the supply of \_\_\_\_\_ (hereinafter called the "Bid") against the IOA's Bid Reference No. \_\_\_\_\_ Know all people by these presents that we \_\_\_\_\_ of \_\_\_\_\_ (Hereinafter called the "Bank") having our registered office at \_\_\_\_\_ are bound unto \_\_\_\_\_ (hereinafter called the "IOA") in the sum of \_\_\_\_\_ for which payment will and truly to be made to the said IOA, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this \_ day of \_\_\_\_\_ 20 \_\_\_\_\_. The conditions of this obligation are:

1. If the Bidder withdraws or amends, impairs or derogates from the Bid in any respect within the period of validity of this Bid.
2. If the Bidder has been notified of the acceptance of his Bid by the IOA during the period of its validity: -
  - a. Fails or refuses to furnish the performance security for the due Performance of the contract.

Or

- b. Fails or refuses to accept/execute the Rate Contract.

We undertake to pay the IOA up to the above amount upon receipt of its first written demand, without the IOA having to substantiate its demand, provided that in its demand the IOA will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition(s).

This guarantee will remain in force for a period of forty-five days after the period of Bid validity of \_\_\_\_\_ days i.e. for days (\_\_\_day + 45 days) from the date of Bid Opening and any demand in respect thereof should reach the Bank not later than the above date.

(Signature of the authorised officer of the Bank)

Name and designation of the officer

Seal, name & address of the Bank and address of the Branch

## SECTION - IV (E) - MANUFACTURER'S AUTHORISATION FORM

To

Indian Olympic Association  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

Ref. Your Bidding Reference No. \_\_\_\_\_, dated \_\_\_\_\_

We, \_\_\_\_\_ who are proven and reputable manufacturers of M/s. \_\_\_\_\_ (Name of the Manufacturer) of \_\_\_\_\_ (name and description of the goods offered in the Bid) having factories/offices at \_\_\_\_\_, hereby authorize Messrs. \_\_\_\_\_ (name and address of the agent) to submit a Bid, process the same further and enter into a Contract with you against your requirement as contained in the above-mentioned Bidding Documents for supply of the above goods manufactured by us during the currency of the Rate Contract.

We also hereby extend our full warranty of \_\_\_\_\_ year from the date of acceptance of goods by Consignee, supplied against this Contract.

Yours faithfully,

\_\_\_\_\_  
[Signature with date, name and designation]

for and on behalf of Messrs.

[Name & address of the manufacturers]

**Note:** This letter of authorisations should be on the letter head of the manufacturing firm and should be signed by a person competent to legally bind the manufacturer.

## SECTION - IV (F) - LETTER OF AUTHORISATION FOR ATTENDING BID OPENING MEETING

Tender No. \_\_\_\_\_

**Subject:** Authorization for attending bid opening on \_\_\_\_\_ (date) in the tender of \_\_\_\_\_  
\_\_\_\_\_

Following people are hereby authorised to attend the bid opening for the tender mentioned above on behalf of (bidder) in order of preference given below.

Name	Specimen Signature
1.	
2.	

Alternate Representative

Signatures of bidder Or

Officer authorised the bid documents on behalf of the bidder.

**Note:**

1. *Maximum of two representatives will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representatives will be permitted when regular representatives are not able to attend.*
2. *Permission for entry to the hall where bids are opened may be refused in case authorisations as prescribed above is not furnished.*

## SECTION - IV (G) - UNDERTAKING

I/ We have read and understood the instructions and the terms and conditions contained in the document.

I/We accept all terms and conditions of the tender enquiry document including the essential conditions specially incorporated in the tender enquiry like terms of terms of payment, liquidated damages clause, warranty clause, dispute resolution mechanism applicable law.

I/ We confirm that we do not stand deregistered/debarred/banned/blacklisted by any Govt. Authorities.

I/ We do hereby declare that the information furnished/ uploaded is correct to the best of my/our knowledge and belief.

I/We hereby certify that the prices offered by us in this tender is not higher than the prices we had offered to any other Govt. of India Organisation (s)/PSU(s) during the last one year and shall provide the justification for reasonableness of our offered price whenever asked during evaluation of our submitted bid.

I/ We also hereby certify that at any time, information furnished by us is proved to be false or incorrect;

I/ We are liable for any action as deemed fit by the IOA in addition to forfeiture of the earnest money.

I/We confirm that I am/we are a Clothing Brand, being a brand principally used in the business of manufacturing, providing, distributing and selling clothing, which is not principally used for non-clothing products and is not identical to or confusingly similar to any identification used in an unrelated line of business, in accordance with the IOC NOC Team Apparel Guidelines.

Date:

(Signature of the bidder)

NAME & ADDRESS OF THE BIDDER

*NOTE: To be submitted on non-judicial stamp paper of Rs. 200/- duly certified by Public Notary*

## SECTION - IV (H) - NON-BLACKLISTING DECLARATION

Date:

To,

Indian Olympic Association  
Olympic Bhawan  
B-29, Qutub Institutional Area,  
New Delhi - 110016

Subject: Non-Blacklisting declaration in connection with RFP for Official Team India Kit Sponsor

Dear Sir,

This is to notify you that our Firm/Company/Organization, \_\_\_\_\_, intends to submit a proposal in response to the Notice of request for proposal dated <insert release date of RFP> for RFP for Official Team India Kit Sponsor. In accordance with the above we declare that:

"We are not blacklisted by any government body, National Sports Federation, IOC/IF or PSU due to corrupt, fraudulent or any other unethical business practices or for financial impropriety and/or irregularity."

Sincerely,

Signature  
Name of Authorized Signatory  
Designation



## SECTION - IV (I) – STATEMENT OF LEGAL CAPACITY

RFP Ref. No:

Date:

To,

.....  
.....

Sub: RFP for Official Team India Kit Sponsor

Dear Sir,

1. I/ We hereby confirm that we, the Applicant (along with other members in case of consortium, the constitution of which has been described in the Proposal\*), satisfy the terms and conditions laid down in the RFP document.
2. I/We have agreed that ..... (insert Applicant's name) will act as the Lead Member of our consortium.
3. I/We have agreed that ..... (Insert individual's name) will act as our Authorised Representative/ will act as the Authorised Representative of the consortium on our behalf and has been duly authorized to submit our Proposal. Further, the authorised signatory is vested with requisite powers to furnish such proposal and all other documents, information or communication and authenticate the same.

Yours faithfully,

(Signature, name and designation of the authorised signatory)  
For and on behalf of

.....

## SECTION - IV (J) – JOINT BIDDING AGREEMENT

*(Template for Consortium Bidders)*

**To be executed on Non-Judicial Stamp Paper of Rs. 200/- and duly notarized**

This Joint Bidding Agreement (“Agreement”) is made and executed on this \_\_\_ day of \_\_\_\_\_, 2026, at \_\_\_\_\_.

**BY AND AMONG**

[Name of Consortium Member 1], a company / limited liability partnership / entity duly organized and validly existing under the laws of \_\_\_\_\_, having its registered office at \_\_\_\_\_, acting through its duly authorized representative Mr./Ms. \_\_\_\_\_, authorized vide resolution / authorization dated \_\_\_\_\_ (hereinafter referred to as the “Lead Member”, which expression shall, unless repugnant to the context or meaning thereof, include its successors and permitted assigns);

**AND**

[Name of Consortium Member 2], a company / limited liability partnership / entity duly organized and validly existing under the laws of \_\_\_\_\_, having its registered office at \_\_\_\_\_, acting through its duly authorized representative Mr./Ms. \_\_\_\_\_, authorized vide resolution / authorization dated \_\_\_\_\_ (hereinafter referred to as “Consortium Member 2”, which expression shall, unless repugnant to the context or meaning thereof, include its successors and permitted assigns);

**AND**

[Add additional members, if applicable].

The above parties are hereinafter collectively referred to as the “Consortium Members” and individually as a “Consortium Member”.

### **1. DEFINITIONS AND INTERPRETATION**

#### **1.1 Definitions**

“Agreement” means this Joint Bidding Agreement, together with its annexures, as amended in accordance with its terms and the RFP Documents.

“Bid” means the proposal submitted or to be submitted by the Consortium to IOA pursuant to the RFP Documents.

“Consortium” means the association of the Consortium Members constituted under this Agreement for the purpose set out herein.

“Contract” means the agreement(s) that may be entered into by IOA with the selected bidder pursuant to the RFP Documents.

“Lead Member” means the Consortium Member designated under Clause 4 of this Agreement and duly authorized by the other Consortium Members to represent the Consortium.

“RFP Documents” means the RFP, corrigendum, clarifications, annexures and all other bid documents issued by IOA in connection with the Official Team India Kit Sponsor.

“Services / Scope” means the goods, services, obligations, deliverables and commercial commitments contemplated under the RFP Documents and the Contract.

## **2. PURPOSE OF THE AGREEMENT**

- 2.1 The Consortium Members hereby irrevocably agree to form a consortium for the limited purposes of jointly preparing and submitting the Bid, participating in the bid process conducted by IOA, entering into and performing the Contract if selected, and recording the rights, responsibilities, obligations, inter se commercial arrangements and governance structure of the Consortium Members in relation thereto.
- 2.2 This Agreement is executed solely for the purposes stated herein and shall not be construed to create a partnership under the Indian Partnership Act, 1932, or any agency relationship among the Consortium Members except to the limited extent expressly provided herein for the purposes of bidding and contract execution.

## **3. CONSTITUTION OF THE CONSORTIUM**

- 3.1 The Consortium shall comprise the following Consortium Members:
  - [Name of Lead Member]
  - [Name of Consortium Member 2]
  - [Add more, if applicable]
- 3.2 The Consortium Members agree that the Consortium is being constituted in accordance with the provisions of the RFP Documents permitting consortium participation.
- 3.3 The Consortium Members further agree that no Consortium Member shall withdraw, resign, retire, cease to participate, or otherwise alter its status in the Consortium except in accordance with the RFP Documents and with prior written approval of IOA, wherever required.

## **4. DESIGNATION OF LEAD MEMBER**

- 4.1 The Consortium Members hereby nominate and designate [Name of Lead Member] as the Lead Member of the Consortium.
- 4.2 The Lead Member shall act as the sole and exclusive representative of the Consortium for all purposes connected with the Bid and, if selected, for the performance and administration of the Contract, subject to the terms of this Agreement and the RFP Documents.
- 4.3 The Consortium Members confirm that the Lead Member has been duly authorized through an appropriate Power of Attorney / authorization document, in the format and manner required under the RFP Documents, to act for and on behalf of the Consortium Members in relation to the Bid and the Contract.

## **5. AUTHORITY, POWERS AND RESPONSIBILITIES OF THE LEAD MEMBER**

- 5.1 Without prejudice to the overall joint and several liability of all Consortium Members, the Lead Member shall have the authority to sign, submit, modify, clarify and withdraw the Bid on behalf of the Consortium; represent the Consortium before IOA; receive notices, instructions, requests, clarifications, communications, approvals and directions from IOA on behalf of the Consortium; coordinate the preparation and submission of documents, samples, presentations and responses required under the RFP Documents; incur liabilities and commitments on behalf of the Consortium to the extent necessary for the purposes of the Bid and, if selected, the Contract; coordinate and supervise the execution of the Contract; and undertake such other actions as may be necessary to effectively represent the Consortium before IOA.
- 5.2 The Consortium Members agree that IOA shall be entitled to deal exclusively with the Lead Member for all purposes relating to the Bid and the Contract, without prejudice to the right of IOA to seek compliance, information, performance or recourse from any or all Consortium Members.

5.3 The Lead Member shall bear primary responsibility for overall coordination, contract administration, delivery integration, compliance management, and communication with IOA.

## **6. ROLES AND RESPONSIBILITIES OF CONSORTIUM MEMBERS**

6.1 The Consortium Members shall perform the roles and responsibilities allocated to them under this Agreement and as reflected in the Bid.

6.2 A brief description of the respective roles and responsibilities of the Consortium Members is set out below:

### **Lead Member – [Name]**

End-to-end responsibility for bid coordination and submission, serving as the primary point of contact with the Indian Olympic Association (IOA), and overall project management and contract administration. This includes coordination and oversight of production, sourcing, branding, regulatory approvals, and delivery commitments, as well as monitoring commercial execution, compliance, and reporting obligations, together with all other responsibilities as specified in the Bid and the Contract.

### **Consortium Member 2 – [Name]**

[insert specific role, e.g., design development / technical support / manufacturing support / retail distribution / merchandising / logistics / quality assurance / category expertise].

6.3 The detailed member-wise scope, deliverables, support obligations and inter-dependencies shall be set out in Annexure B to this Agreement.

6.4 Each Consortium Member shall perform its allocated responsibilities in a timely, professional and compliant manner; cooperate fully with the Lead Member and other Consortium Members; provide all information, documents, assistance and support reasonably required for preparation of the Bid and performance of the Contract; comply with the RFP Documents, applicable law, and all lawful instructions issued through the Lead Member or by IOA; and not act in a manner that prejudices the interests of the Consortium or IOA.

## **7. INTER SE COMMERCIAL ARRANGEMENTS**

7.1 The Consortium Members acknowledge and agree that, as between themselves, they have determined and recorded their respective inter se commercial arrangements, including without limitation the commercial understanding regarding contribution, cost sharing, revenue sharing, performance obligations, internal risk allocation, responsibility for defaults, withdrawal consequences, and other mutually agreed commercial matters.

7.2 The Consortium Members agree that the details of such inter se commercial arrangements are set out in Annexure C to this Agreement or in a separately executed inter se arrangement referenced herein.

7.3 Such inter se commercial arrangements shall not dilute, limit, restrict or otherwise prejudice the rights of IOA under the RFP Documents or the Contract, or the joint and several liability of all Consortium Members towards IOA.

7.4 In the event that any Consortium Member withdraws, defaults, refuses to perform, becomes insolvent, is disqualified, or otherwise fails to comply with its obligations, the remaining Consortium Members shall remain fully responsible and liable to IOA in accordance with this Agreement, the RFP Documents and the Contract, without prejudice to their internal rights of recourse against such defaulting Consortium Member.

## **8. MANAGEMENT BOARD AND GOVERNANCE STRUCTURE**

### **8.1 Constitution of Management Board**

The Consortium Members shall constitute a Management Board for governance, coordination

and oversight of the Consortium's Bid and, if selected, the performance of the Contract.

## **8.2 Composition**

The Management Board shall comprise one representative nominated by each Consortium Member, provided that the Consortium Members may mutually agree to nominate additional invitees / observers without voting rights.

## **8.3 Chairperson**

The representative nominated by the Lead Member shall act as the Chairperson of the Management Board unless otherwise agreed in writing among the Consortium Members.

## **8.4 Functions of the Management Board**

The Management Board shall be responsible for overseeing the preparation and submission of the Bid; reviewing and monitoring the discharge of obligations by each Consortium Member; and coordinating all strategic, operational, and commercial matters of the Consortium. The Management Board shall ensure compliance with the RFP Documents and, where applicable, the Contract; facilitate resolution of coordination and interface issues among Consortium Members; review and monitor risks, delivery schedules, product approvals, merchandising strategies, and branding compliance; provide approvals required under the Consortium's governance framework; and supervise the performance of the Lead Member and other Consortium Members in connection with the Bid and the Contract.

## **8.5 Meetings**

The Management Board shall meet at such intervals as may be mutually agreed, and in any case as frequently as reasonably required for effective contract administration.

## **8.6 Decision-Making**

The decision-making process, quorum requirements, voting rights and escalation matrix of the Management Board shall be as mutually agreed among the Consortium Members and may be set out in Annexure D.

## **8.7 Project Coordinator / Project Manager**

The Consortium may appoint a Project Coordinator / Project Manager for day-to-day execution and interface, who shall function under the supervision of the Management Board and the Lead Member.

## **8.8 No Limitation of IOA Rights**

The existence of the Management Board shall be an internal governance arrangement of the Consortium and shall not restrict or limit the right of IOA to deal with the Lead Member and/or any Consortium Member as per the RFP Documents and the Contract.

## **9. JOINT AND SEVERAL LIABILITY**

9.1 The Consortium Members hereby unequivocally and irrevocably agree that all Consortium Members shall be jointly and severally liable to IOA for the accuracy, completeness and correctness of the Bid; compliance with all requirements under the RFP Documents; due performance and fulfilment of all obligations arising out of or in connection with the Bid; due performance and fulfilment of all obligations arising out of or in connection with the Contract, if awarded; and delivery of all goods, services, commitments and other obligations until completion of all deliverables under the Contract.

9.2 No internal arrangement, understanding, limitation of responsibility, commercial allocation, or division of functions among the Consortium Members shall operate to limit or affect the rights of IOA against any or all Consortium Members.

9.3 IOA shall be entitled to invoke or enforce its rights against any one or more Consortium Members, including the Lead Member, for the entire obligation, without first proceeding against any other Consortium Member.

## **10. REPRESENTATIONS, WARRANTIES AND UNDERTAKINGS**

### **10.1 to 10.9**

Each Consortium Member represents, warrants, and undertakes that it is duly constituted, validly existing, and in good standing under applicable law; has full legal power, capacity, and authority to execute this Agreement and participate in the Consortium; and has taken all necessary corporate or other actions to duly authorize the execution, delivery, and performance of this Agreement. Each Consortium Member further undertakes that all information and documents submitted or to be submitted by it are true, accurate, complete, and not misleading; that it is not barred, debarred, blacklisted, suspended, or otherwise disqualified by any governmental or statutory authority; that it shall comply with all applicable laws, regulations, and ethical standards; that it shall not undertake any action or omission that may result in disqualification of the Bid or cause prejudice to the Indian Olympic Association (IOA); and that it has fully reviewed, understood, and agrees to be bound by the applicable provisions of the RFP Documents.

## **11. EXCLUSIVITY AND RESTRICTIONS ON MULTIPLE BIDDING**

- 11.1 Each Consortium Member agrees that it shall not submit an independent bid in its own name for the same RFP, or participate in any other consortium / joint bidding arrangement for the same RFP.
- 11.2 Each Consortium Member shall immediately disclose to the Lead Member and the other Consortium Members any circumstance that may result in breach of this Clause.

## **12. CHANGE IN CONSORTIUM COMPOSITION**

- 12.1 The composition of the Consortium shall remain unchanged during the bid process and, if the Consortium is selected, during the subsistence of the Contract, except as may be expressly permitted under the RFP Documents and with prior written approval of IOA.
- 12.2 No Consortium Member shall assign, novate, transfer or otherwise deal with its rights or obligations under this Agreement without prior written consent of the other Consortium Members and, where required, prior written approval of IOA.

## **13. AMENDMENT**

- 13.1 This Agreement may be amended only by a written instrument executed by all Consortium Members.
- 13.2 Where required under the RFP Documents, no amendment, modification, variation or waiver of this Agreement shall be effective unless prior written consent of IOA has been obtained.

## **14. TERM AND VALIDITY**

- 14.1 This Agreement shall come into force on the date first written above.
- 14.2 This Agreement shall remain valid and binding until completion of the bid process and rejection / non-selection of the Consortium or, if the Consortium is selected, until expiry or termination of the Contract and full discharge of all obligations and liabilities of the Consortium Members towards IOA under the Contract, unless terminated earlier in accordance with this Agreement and the RFP Documents.
- 14.3 The provisions relating to joint and several liability, confidentiality, dispute resolution, governing law, indemnity / recourse rights inter se, and all other clauses that by their nature are intended to survive, shall survive termination or expiry of this Agreement.

## **15. DEFAULT BY A CONSORTIUM MEMBER**

- 15.1 If any Consortium Member commits a material breach, fails to perform, withdraws from the Consortium, becomes insolvent, is disqualified, or otherwise prejudices the Bid or the

Contract, the remaining Consortium Members shall promptly notify each other and, where required, IOA.

- 15.2 Any such default shall not relieve the Consortium or the non-defaulting Consortium Members from their obligations towards IOA.
- 15.3 The rights and remedies of the non-defaulting Consortium Members against the defaulting Consortium Member shall be governed by this Agreement, including the inter se commercial arrangements, and applicable law.
- 15.4 For avoidance of doubt, any replacement, restructuring, withdrawal consequence, step-in arrangement or other remedial action involving a Consortium Member shall be subject to the RFP Documents and prior written approval of IOA wherever applicable.

## **16. CONFIDENTIALITY**

- 16.1 Each Consortium Member shall keep confidential all non-public information received from another Consortium Member or from IOA in connection with the Bid or the Contract, except to the extent disclosure is required for preparation and submission of the Bid, performance of the Contract, by law or order, or with prior written consent of the disclosing party.
- 16.2 Each Consortium Member shall ensure that its employees, affiliates, advisers, subcontractors and representatives observe equivalent confidentiality obligations.

## **17. NOTICES**

- 17.1 All notices and communications under this Agreement shall be in writing and shall be sent to the addresses set out below, or to such other address as may be notified in writing:

### **Notice Details**

For Lead Member: Name / Address / Email / Attention

For Consortium Member 2: Name / Address / Email / Attention

- 17.2 Notice to the Lead Member shall, for all operational and bidding purposes, be deemed notice to the Consortium, subject to any specific requirements under law or the Contract.

## **18. GOVERNING LAW AND DISPUTE RESOLUTION**

### **18.1 Governing Law**

This Agreement shall be governed by and construed in accordance with the laws of India.

### **18.2 Amicable Resolution**

The Consortium Members shall endeavour to resolve amicably, through good faith discussions, any dispute, controversy or claim arising out of or in connection with this Agreement, including any question regarding its existence, validity, interpretation, performance, breach or termination.

### **18.3 Arbitration**

If any dispute is not resolved amicably within thirty (30) days from the date on which one Consortium Member notifies the others of the dispute in writing, the same shall be referred to and finally resolved by arbitration in accordance with the Arbitration and Conciliation Act, 1996, as amended from time to time.

### **18.4 Arbitral Tribunal**

The arbitral tribunal shall comprise a sole arbitrator to be mutually appointed by the Consortium Members. If the Consortium Members fail to mutually agree upon the sole arbitrator within thirty (30) days, the arbitrator shall be appointed in accordance with applicable law.

### **18.5 Seat and Venue**

The seat and venue of arbitration shall be <Location>.

**18.6 Language**

The language of the arbitration proceedings shall be English.

**18.7 Jurisdiction**

Subject to the arbitration clause above, the courts at New Delhi, India shall have exclusive jurisdiction in relation to matters arising out of or in connection with this Agreement.

**19. MISCELLANEOUS**

- 19.1 This Agreement constitutes the entire agreement among the Consortium Members in relation to the subject matter hereof, save and except any separately executed inter se commercial arrangement expressly referenced herein.
- 19.2 If any provision of this Agreement is held to be invalid, illegal or unenforceable, the remaining provisions shall continue in full force and effect.
- 19.3 Each Consortium Member shall execute and deliver such further documents and do such further acts as may reasonably be required to give effect to this Agreement.
- 19.4 This Agreement may be executed in counterparts, each of which shall be deemed an original, and all of which together shall constitute one instrument.
- 19.5 No failure or delay by any Consortium Member in exercising any right or remedy under this Agreement shall operate as a waiver thereof.

**20. ANNEXURES**

- 20.1 The following annexures shall form an integral part of this Agreement:
  - a. Annexure A – Particulars of Consortium Members;
  - b. Annexure B – Roles and Responsibilities Matrix;
  - c. Annexure C – Inter Se Commercial Arrangements / Commercial Understanding Summary;
  - d. Annexure D – Management Board Composition, Governance and Decision-Making Structure; and
  - e. Annexure E – Copy / Details of Authorization and Power of Attorney in favour of Lead Member.

**SIGNATURE BLOCKS**

IN WITNESS WHEREOF, the Consortium Members have caused this Agreement to be executed on the day, month and year first above written.

<b>For and on behalf of [Lead Member Name]</b>	<b>For and on behalf of [Consortium Member 2 Name]</b>
Signature: _____	Signature: _____
Name: _____	Name: _____
Designation: _____	Designation: _____
Authorized vide: _____	Authorized vide: _____
Date: _____	Date: _____

<b>Witness 1</b>	<b>Witness 2</b>
Signature / Name / Address	Signature / Name / Address
_____	_____

## ANNEXURE A – PARTICULARS OF CONSORTIUM MEMBERS

The particulars of the Consortium Members are set out below:

S. No.	Name of Consortium Member	Status of Member	Legal Status	Country / State of Incorporation	Registered Office Address	Corporate / Registration ID No.	PAN / Tax ID No.	Authorized Signatory	Designation	Email ID	Contact Number
1		[Lead Member]									
2		[Consortium Member]									
3		[Consortium Member]									

### Additional Declarations

1. The above particulars are true and correct.
2. Each Consortium Member is legally competent to participate in the Consortium and submit the Bid.
3. The authorized signatory mentioned above has been duly empowered to execute the Joint Bidding Agreement and related bid documents.
4. Each Consortium Member shall promptly notify the other Consortium Members and IOA of any material change in the above particulars, subject to the RFP conditions.

For and on behalf of each Consortium Member:

Name of Consortium Member	Signature	Name	Designation	Date

## ANNEXURE B – ROLES AND RESPONSIBILITIES MATRIX

The Consortium Members agree that their respective roles and responsibilities in relation to the Bid and, if selected, the Contract, shall be as set out below:

### 1. Member-wise Role Allocation

S. No.	Name of Consortium Member	Role in Consortium	Key Scope / Functional Responsibility	Key Deliverables / Obligations	Support Responsibility to Other Members
1		Lead Member			
2		Consortium Member			
3		Consortium Member			

### 2. General Responsibilities Applicable to All Members

1. Perform allocated responsibilities in a timely and professional manner.
2. Comply with the RFP Documents, applicable law, and lawful directions issued by IOA through the Lead Member or otherwise.
3. Provide all information, documents, clarifications, samples, certifications and support required for the Bid and Contract.
4. Cooperate fully with the Lead Member and other Consortium Members.
5. Not take any action that may prejudice the Bid, the Contract, or the interests of IOA.

### 3. Responsibility for Coordination

The Lead Member shall be responsible for overall integration and coordination of the roles of all Consortium Members. However, such coordination responsibility shall not dilute the individual responsibilities of each Consortium Member or the joint and several liability of all Consortium Members.

For and on behalf of each Consortium Member:

Name of Consortium Member	Signature	Name	Designation	Date

## ANNEXURE C – INTER SE COMMERCIAL ARRANGEMENTS / COMMERCIAL UNDERSTANDING SUMMARY

This Annexure records the broad inter se commercial understanding among the Consortium Members for internal allocation purposes only. The Consortium Members acknowledge that this Annexure shall not limit or prejudice the rights of IOA under the RFP Documents, the Joint Bidding Agreement, or the Contract.

### 1. Internal Commercial Understanding

S. No.	Name of Consortium Member	Nature of Commercial Contribution	Broad Responsibility for Cost / Investment	Broad Revenue / Consideration Sharing Arrangement	Internal Risk / Default Allocation	Withdrawal / Non-Performance Consequence
1	[Lead Member Name]					
2						
3						

### 2. Additional Internal Understanding

1. Responsibility for working capital / production funding.
2. Internal invoicing / settlement arrangements.
3. Responsibility for procurement / sourcing costs.
4. Allocation of liability arising from a member-specific default.
5. Rights of recourse of non-defaulting members against a defaulting member.
6. Consequences of withdrawal, delay, non-performance, insolvency, or disqualification of any Consortium Member.
7. Any other agreed commercial arrangement among the Consortium Members.

### 3. Non-Derogation

1. This Annexure is for internal allocation and safeguarding inter se rights.
2. All Consortium Members shall remain jointly and severally liable to IOA notwithstanding anything stated herein.
3. IOA shall not be bound by, nor required to interpret or enforce, the internal commercial arrangements of the Consortium Members.

For and on behalf of each Consortium Member:

Name of Consortium Member	Signature	Name	Designation	Date

## ANNEXURE D – MANAGEMENT BOARD COMPOSITION, GOVERNANCE AND DECISION-MAKING STRUCTURE

The Consortium Members agree that the Management Board referred to in the Joint Bidding Agreement shall be constituted and function in accordance with this Annexure.

### 1. Composition of Management Board

S. No.	Consortium Member	Name of Nominated Representative	Designation	Contact Details	Voting Right (Yes / No)
1	[Lead Member Name]				Yes
2					Yes
3					Yes

### 2. Chairperson

The representative nominated by the Lead Member shall act as the Chairperson of the Management Board, unless otherwise agreed in writing by all Consortium Members.

### 3. Functions of the Management Board

1. Overall oversight of bid preparation and submission.
2. Review of readiness and compliance with RFP requirements.
3. Oversight of execution strategy, timelines, samples, approvals and delivery plans.
4. Coordination across Consortium Members on technical, operational, branding, merchandising and commercial matters.
5. Review of risk, performance issues and dispute escalation among members.
6. Monitoring performance of obligations under the Contract, if awarded.

### 4. Meetings

1. The Management Board shall meet at such intervals as may be required for proper coordination.
2. Meetings may be held physically or through virtual mode.
3. Minutes of meetings shall be prepared and circulated by the Lead Member or such person as may be designated by the Management Board.

### 5. Quorum

The quorum for a meeting of the Management Board shall be [one representative from each Consortium Member] / [at least [-] representatives including the representative of the Lead Member].

### 6. Decision-Making

1. Decisions of the Management Board shall be taken by consensus as far as possible.
2. In the absence of consensus, decisions shall be taken in the following manner: [simple majority / unanimous approval for material matters / other agreed mechanism].
3. The following matters shall require unanimous approval of all Consortium Members: change in Consortium composition; amendment to the Joint Bidding Agreement; material change in roles and responsibilities; material change in inter se commercial arrangements; and settlement of any claim or dispute having material impact on the Consortium.

### 7. Escalation

In the event of disagreement within the Management Board, the matter shall be escalated to the authorized senior representatives of the Consortium Members for resolution.

### 8. Internal Nature

The Management Board is an internal governance mechanism of the Consortium and shall not restrict IOA's rights to deal with the Lead Member or any Consortium Member in accordance with the RFP Documents and the Contract.

For and on behalf of each Consortium Member:

Name of Consortium Member	Signature	Name	Designation	Date

## ANNEXURE E – COPY / DETAILS OF AUTHORIZATION AND POWER OF ATTORNEY IN FAVOUR OF LEAD MEMBER

The Consortium Members confirm that the Lead Member has been duly authorized to act for and on behalf of the Consortium in relation to the Bid and, if selected, the Contract.

### 1. Details of Lead Member Authorization

S. No.	Consortium Member Granting Authorization	Date of Board Resolution / Authorization	Date of Power of Attorney	Authorized Signatory Granting POA	Scope of Authority Granted to Lead Member
1					[To sign bid, submit bid, receive instructions, represent consortium, sign clarifications, coordinate execution, etc.]
2					
3					

### 2. Enclosures

1. Copy of board resolution / authorization of each Consortium Member.
2. Copy of the executed Power of Attorney in favour of the Lead Member.
3. Specimen signature of the authorized representative(s), if applicable.
4. Any other supporting authorization documents required under the RFP Documents.

### 3. Confirmation

Each Consortium Member confirms that the authorization granted to the Lead Member remains valid and effective as of the date of submission of the Bid and shall continue in accordance with the Joint Bidding Agreement and the RFP Documents.

For and on behalf of each Consortium Member:

Name of Consortium Member	Signature	Name	Designation	Date
	_____	_____	_____	_____

# PART-2

## **SUPPLY REQUIREMENTS**

## SECTION - V - SCHEDULE OF REQUIREMENTS

2026 Commonwealth Games, Glasgow, Scotland	
Sports	Description
<ol style="list-style-type: none"> <li>1. Artistic Gymnastics</li> <li>2. Athletics &amp; Para Athletics</li> <li>3. Boxing</li> <li>4. Bowls &amp; Para Bowls (Indoor)</li> <li>5. Judo</li> <li>6. Netball</li> <li>7. Swimming &amp; Para Swimming</li> <li>8. Track Cycling &amp; Para Track Cycling</li> <li>9. Weightlifting &amp; Para Powerlifting</li> <li>10. 3x3 Basketball &amp; 3x3 Wheelchair Basketball</li> </ol>	<p><b>Contingent size:</b> ~150 Athletes and ~100 Support Staff</p> <p><b>Timeline</b></p> <ul style="list-style-type: none"> <li>▶ <b>Sample submission timelines</b> – 15<sup>th</sup> May 2026</li> <li>▶ <b>1st Batch testing protocol</b> – 15<sup>th</sup> June 2026</li> <li>▶ <b>Delivery:</b> 30<sup>th</sup> June 2026</li> <li>▶ <b>Replacement turnaround timelines</b> – 1 Week</li> <li>▶ <b>Kitting guideline</b>  <a href="https://drive.google.com/drive/folders/166qotl5f7kOa11CFJyD_IAlBuonpbg-?usp=sharing">https://drive.google.com/drive/folders/166qotl5f7kOa11CFJyD_IAlBuonpbg-?usp=sharing</a> </li> </ul>

2026 Asian Games, Aichi-Nagoya, Japan	
Sports	Description
<ol style="list-style-type: none"> <li>1. Aquatics (Swimming, Diving, Artistic Swimming, Water Polo)</li> <li>2. Archery (Recurve, Compound)</li> <li>3. Athletics (Track &amp; Field)</li> <li>4. Badminton</li> <li>5. Baseball / Softball</li> <li>6. Basketball (5x5, 3x3)</li> <li>7. Boxing</li> <li>8. Breaking (Breakdance)</li> <li>9. Canoe / Kayak (Sprint &amp; Slalom)</li> <li>10. Combat Sports – Jiu Jitsu, Kurash, Mixed Martial Arts (MMA)</li> <li>11. Cricket (T20)</li> <li>12. Cycling – Track, Road, MTB, BMX Racing, BMX Freestyle</li> <li>13. Equestrian – Dressage, Eventing, Jumping</li> <li>14. Esports</li> <li>15. Fencing – Foil, Épée, Sabre</li> <li>16. Football (Soccer)</li> <li>17. Golf</li> <li>18. Gymnastics – Artistic, Rhythmic, Trampoline</li> <li>19. Handball</li> <li>20. Hockey</li> <li>21. Judo</li> <li>22. Kabaddi</li> <li>23. Karate – Kata, Kumite</li> <li>24. Modern Pentathlon</li> <li>25. Rowing</li> <li>26. Rugby Sevens</li> <li>27. Sailing</li> <li>28. Sepaktakraw</li> <li>29. Shooting – Rifle, Pistol, Shotgun</li> <li>30. Skateboarding</li> <li>31. Sport Climbing</li> <li>32. Squash</li> <li>33. Surfing</li> <li>34. Table Tennis</li> <li>35. Taekwondo – Kyorugi, Poomsae</li> <li>36. Tennis (Tennis &amp; Soft Tennis)</li> <li>37. Triathlon</li> </ol>	<p><b>Contingent size:</b> ~800 Athletes and ~400 Support Staff</p> <p><b>Timeline</b></p> <ul style="list-style-type: none"> <li>▶ <b>Sample submission timelines</b> – 30<sup>th</sup> May 2026</li> <li>▶ <b>1st Batch testing protocol</b> – 30<sup>th</sup> June 2026</li> <li>▶ <b>Delivery:</b> 31<sup>st</sup> July 2026</li> <li>▶ <b>Replacement turnaround timelines</b> – 1 Week</li> <li>▶ <b>Kitting guideline</b> –  <a href="https://drive.google.com/drive/folders/166qotl5f7kOa11CFJyD_IAlBuonpbg-?usp=sharing">https://drive.google.com/drive/folders/166qotl5f7kOa11CFJyD_IAlBuonpbg-?usp=sharing</a> </li> </ul>

38. Volleyball (Indoor & Beach) 39. Weightlifting 40. Wrestling – Freestyle & Greco-Roman 41. Wushu	
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2026 IOC Youth Olympic Games, Dakar, Senegal	
Sports	Description
1. Athletics (Track & Field) 2. Aquatics (Swimming) 3. Archery 4. Badminton 5. Baseball 5 6. Basketball 3x3 7. Boxing 8. Breaking 9. Cycling (Road) 10. Equestrian (Jumping) 11. Fencing 12. Football (Futsal) 13. Gymnastics (Artistic) 14. Handball (Beach Handball) 15. Judo 16. Rowing (Coastal Rowing) 17. Rugby Sevens 18. Sailing 19. Skateboarding (Street) 20. Table Tennis 21. Taekwondo 22. Triathlon 23. Volleyball (Beach Volleyball) 24. Wrestling (Beach Wrestling) 25. Wushu	<b>Contingent size:</b> ~100 Athletes and ~50 Support Staff  <b>Timeline</b> ► <b>Sample submission timelines</b> – 6 months before Games ► <b>1st Batch testing protocol</b> – 3 months before Games ► <b>Delivery:</b> 1 month before Games <b>Replacement turnaround timelines</b> – 1 Week ► <b>Kitting guideline</b> – <a href="https://drive.google.com/drive/folders/166qottisf7kOa11CFJyD_IAlBuonpbg-?usp=sharing">https://drive.google.com/drive/folders/166qottisf7kOa11CFJyD_IAlBuonpbg-?usp=sharing</a>

Asian Indoor and Martial Arts Games, Riyadh, Saudi Arabia	
Sports	Description
As per the finalised sports programme by the host	<b>Contingent size:</b> ~100 Athletes and ~50 Support Staff <b>Timeline</b> ► <b>Sample submission timelines</b> – 6 months before Games ► <b>1st Batch testing protocol</b> – 3 months before Games ► <b>Delivery:</b> 1 month before Games ► <b>Replacement turnaround timelines</b> – 1 Week ► <b>Kitting guideline</b> – <a href="https://drive.google.com/drive/folders/166qottisf7kOa11CFJyD_IAlBuonpbg-?usp=sharing">https://drive.google.com/drive/folders/166qottisf7kOa11CFJyD_IAlBuonpbg-?usp=sharing</a>

Note: The quantities indicated are indicative and may vary by up to ±25%. Any variation beyond this range requires mutual agreement between IOA and the supplier.

## SECTION - VI -TECHNICAL SPECIFICATIONS OF SPORTS KIT

Item	Minimum Acceptable Specification
<b>Tracksuit, T-Shirts, Shorts</b>	<b>Fabric:</b> Minimum 90% polyester, 10% spandex or equivalent performance fabric. <b>Properties:</b> Must be moisture wicking, quick-drying, and offer comfortable stretch. <b>Construction:</b> Flatlock seams to prevent chafing.
<b>Suitcase</b>	<b>Material:</b> 100% polycarbonate or ABS hard shell, scratch resistant finish. <b>Size:</b> Large-sized cabin-in baggage and Cabin size compliant with major airline regulations. <b>Wheels:</b> Minimum of four 360degree spinner wheels. <b>Zippers:</b> Reputed make (e.g., YKK or equivalent), smooth and durable. <b>Lock:</b> Integrated TSA approved combination lock.
<b>Travel Duffle Bag / Backpack</b>	Fabric: High-denier (minimum 600D) water-resistant polyester or nylon. Capacity: Duffle bag approx. 40–50 L; backpack approx. 25–30 L. Zippers: Reputed make (e.g., YKK or equivalent). Backpack: Must include padded laptop compartment.
<b>Jogging / Running Shoes</b>	<b>Type:</b> Neutral running/training shoes for general athletic activities. <b>Midsole:</b> High quality EVA foam or equivalent cushioning. <b>Outsole:</b> Durable, non-marking rubber for traction.
<b>Socks</b>	<b>Material:</b> Cotton spandex blend for comfort, breathability, and fit. Must include cushioned soles.
<b>Cap</b>	<b>Material:</b> Lightweight breathable fabric (e.g., cotton or performance polyester). Must have adjustable strap for secure fit.
<b>Lapel Pins</b>	<b>Material:</b> High-quality metal with enamel filling. Design: Must feature the IOA logo with a clean, professional finish. A proposed design must be submitted with the technical bid.

**Design & Branding Guidelines:** While bidders are required to submit proposed designs with their technical presentation, the final design, Colour scheme, and pattern for all items will be finalized in collaboration with the IOA. All designs are subject to the final and absolute approval of the IOA before the commencement of production.

### Sports Kits:

- i. As stated in Section V – “SCHEDULE OF REQUIREMENTS”, all playing kits must strictly conform to the latest uniform regulations of the respective International Sports Federations for each sport. The bidder is expected to have knowledge of these regulations, and compliance is a mandatory requirement.
- ii. The bidder shall provide the IOA with the technical specifications of the sports kits proposed for each Games, specific to the prevailing environmental and weather conditions of the host city. For example, winter-appropriate apparel such as warmer track suits may be required for events like the Commonwealth Games in Glasgow, whereas lighter, breathable, and moisture-wicking apparel may be required for events such as the Youth Olympic Games in Dakar, Senegal.
- iii. The Bidder shall strictly comply with all events-specific brand, apparel, uniform and logo-usage guidelines specified in SECTION-V “Schedule of Requirements,” as well as all kitting standards prescribed by the relevant International Federations.
- iv. The bidder shall supply sport-specific kits where required by the respective National Sport Federation regulations in coordination with IOA.
- v. Kits will be delivered at “**Indian Olympic Association, Olympic Bhawan, B-29, Qutub Institutional Area, New Delhi – 110016**”, or to any other location as may be communicated by IOA.

## **SECTION - VII - GENERAL CONDITIONS OF CONTRACT (GCC)**

Upon notification of the successful bidder, the IOA shall enter into a contract with the said bidder, taking into account the relevant provisions of this RFP, including pre-bid clarifications, corrigenda (if any), and the bidder's proposal. The detailed terms and conditions of the agreement shall be finalized and mutually agreed upon between the IOA and the successful bidder at the time of contract execution.

## SECTION - VIII – INSTRUCTION FOR PRE-BID QUERY

- i. Pre-Bid queries shall be sent online via email to [ioa@olympic.ind.in](mailto:ioa@olympic.ind.in), responses to queries will be uploaded on <https://olympic.ind.in/>.
- ii. Details of proposed/ suggested variations/ deviations/ additions from the Bid specification/conditions, if any, should be clearly indicated while sending queries on email before 1700 hrs. **23<sup>rd</sup> April 2026**.
- iii. The purchaser may clarify variations/ deviations, alternative proposals, which ensure equal or higher quality/ performance to the Technical Specifications during via email. However, the decision of the IOA in this regard will be final.
- iv. After incorporation of the amendments acceptable to the IOA, the RFP Document shall be frozen as per the details provided in RFP, through issuance of an Addendum (s) which can be downloaded from the website of IOA (<https://olympic.ind.in/>). The Bidder shall submit its Bid along with Bid documents including Addendum if any issue duly signed and stamped.
- v. No further suggestions for deviations/variations/ additions will be entertained via email or otherwise after **23<sup>rd</sup> April 2026**.