



Ref. No. IOA/VI-64/2026/3074

Date: 16 JUNE 2026

**TENDER DOCUMENT FOR AWARD OF SUPPLY OF CEREMONIAL UNIFORMS**  
**FOR THE INDIAN CONTINGENT PARTICIPATING**  
**IN THE XXIII COMMONWEALTH GAMES 2026, GLASGOW**

**1. INVITATION TO TENDER**

- 1.1. The Indian Olympic Association (the “IOA”) is the apex governing body of Olympic sport in India and is responsible for promoting and developing the Olympic Movement in India.
- 1.2. The IOA, invites sealed tenders from reputed manufacturers for supply of ceremonial uniforms for the Indian contingent members participating in the XXIII Commonwealth Games scheduled to be held in Glasgow from 23<sup>rd</sup> July to 2<sup>nd</sup> August 2026.
- 1.3. Interested Tenderers are requested to submit their proposals in accordance with the terms and conditions outlined in this RFP. The Tender must be submitted physically in three separate, securely sealed parts, 1: Sealed Envelope for Technical Tender 2: Sealed Envelope for Financial Tender, 2: Sealed Packet for Samples to IOA Office: Olympic Bhawan, B-29, Qutub Institutional Area, New Delhi-110016, India. This document provides detailed scope of work, eligibility criteria, submission guidelines, and other relevant terms.

**2. SCHEDULE OF TENDERING PROCESS WITH KEY DETAILS**

Last date & time for submission of Tenders along with samples and lab reports certifying fabric composition and GSM	<b>25 June 2026 by 12:00 noon</b> on 3 <sup>rd</sup> Floor, B-29, Qutub Institutional Area, New Delhi 110016. Contact email: <a href="mailto:ioa@olympic.ind.in">ioa@olympic.ind.in</a>
Date and time for opening of Tender (Technical/ Samples/ Financial)	<b>26 June 2026 at 2.00 pm</b> on 5 <sup>th</sup> Floor, B-29, Qutub Institutional Area, New Delhi 110016.
Contact for queries	Mr. George Mathew, Director, IOA (e-mail.: <a href="mailto:ioa@olympic.ind.in">ioa@olympic.ind.in</a> )

**3. DEFINITIONS**



- 3.1. In this Tender, the following words shall have the meaning ascribed thereto:
- 3.1.1. “Ceremonial Uniform” shall mean the kit for the Indian contingent (both male and female) as fully described in clause 4 of this Tender Document.
  - 3.1.2. “Tender” means Tenders/quotations received from a Firm.
  - 3.1.3. “Tenderer” means the Sole Proprietorship/ Joint Venture (JV) or a partnership/ consortium which submits its Proposal under this RFP.
  - 3.1.4. “Supplier” means the individuals/company or the firm supplying the goods and services as incorporated in the Contract.
  - 3.1.5. “Services” means services allied and incidental to the supply of goods, such as transportation, installation, commissioning, provision of technical assistance, training, after sales service, maintenance service and other such obligations of the Supplier covered under the Contract.
  - 3.1.6. “Earnest Money Deposit” (EMD) means Tender Security/monetary or financial guarantee to be furnished by a Tenderer along with its tender.
  - 3.1.7. “Contract” means the written agreement entered between the IOA and/or consignee and the Supplier, together with all the documents mentioned therein and including all attachments, annexure etc., therein.
  - 3.1.8. “Consignee” means person to whom the goods are required to be delivered to a person as an interim consignee for the purpose of person is the consignee, also known as ultimate consignee.
  - 3.1.9. “Specification” means the document/standard that prescribes the requirement with which goods or service has to conform
  - 3.1.10. “Day” means calendar day.

#### **4. INTRODUCTION**

- 4.1. This Tender document is for procurement of items as mentioned in Clause 5 - “Ceremonial Kits”.
- 4.2. This provides relevant information as well as instructions to assist the prospective Tenderers in preparation and submission of Tenders. It also includes the mode and procedure to be adopted by the IOA for receipt and opening of Tenders as well as scrutiny and evaluation of Tenders and subsequent placement of Contract.
- 4.3. Before formulating the Tender and submitting the same to the IOA, the Tenderer should read and examine all the terms and conditions, instructions, Specifications etc. contained in the Tender document. Failure to provide and/or



comply with the required information, instructions etc. incorporated in this Tender document may result in rejection of the Tender.

**5. CEREMONIAL KITS**

S. No.	Item	Colour	Style	Other specifications
1.	Jodhpuri Bandgala Suit with embroidery Emblem and button Ensemble			
2.	Shirt			
3.	Women's Jacket with Embroidery and Emblem Ensemble			
4.	Stitched Saree with Embroidery on Border and Pallu			
5.	Shoes (men)			
6.	Socks (men)			
7.	Closed toe belly flats (women)			
8.	Socks (women)			
9.	Pagri (Turban) Fabric (8 mtr) Unstitched			

**6. LANGUAGE OF TENDERS**

The Tender submitted by the Tenderer and all subsequent correspondence and documents relating to the Tender, exchanged between the Tenderer and the IOA, shall be written in English language

**7. ELIGIBLE GOODS AND RELATED SERVICES**

All goods and related Services to be supplied under the Contract shall have their origin in India or any other country with which India has not banned trade relations. The term "origin" used in this clause means the place where the goods are mined, grown, produced, or manufactured or from where the related Services are arranged and supplied.

**8. TENDERING EXPENSE**

The Tenderers shall bear all costs and expenditure incurred and/or to be incurred by it in connection with its tender including preparation, mailing and submission of



its tender and for subsequent processing the same. The IOA will, in no case be responsible or liable for any such cost, expenditure etc. regardless of the conduct or outcome of the tendering process.

## **9. CONTENT OF TENDERING DOCUMENTS**

The sections mentioned below must be included as part of the Tender Document. In addition to these documents, the Tender may add any supporting materials that they deem relevant to the response to RFP.

- i. Qualification Criteria (Basic Eligibility)
- ii. Proforma For Performance Statement
- iii. Tender Submission Form
- iv. Form For Power of Attorney
- v. Power Of Attorney (Consortium) (If Applicable)
- vi. Financial Tender
- vii. Bank Guarantee Form for Tender Security
- viii. Manufacturer's Authorisation Form
- ix. Letter Of Authorisation for Attending Tender Opening Meeting
- x. Undertaking
- xi. Non-Blacklisting Declaration
- xii. Statement Of Legal Capacity
- xiii. Joint Tendering Agreement (If Applicable)

## **10. BASIC ELIGIBILITY**

10.1. In addition to the requirements mentioned hereinabove, the following information is mandatory, for a Tender to be deemed eligible:

10.1.1. Provision of Audited balance sheets of last three financial years and liquidity certificates from the bank having the account of the manufacturer, Supplier, distributor. The minimum turnover of the entity should be ₹ 50 lakhs per year.

10.1.2. An undertaking from the manufacturer, on their letter head that they shall be responsible for all contractual obligations including uninterrupted supply, quality aspects, replacement of items, and warranty-guarantee obligations as provided for in this RFP.

10.1.3. Details of pending cases, disputes, claims, and arbitration court consumer forums.



## **11. AMENDMENT(S) TO TENDER DOCUMENTS**

11.1. At any time prior to the deadline for submission of Tender, the IOA may, for any reason, whether at its own initiative or in response to a clarification required by a prospective Tenderer, modify the Tender document by issuing suitable amendment(s) to it. Such an amendment to the Tender document will be uploaded on IOA website: [www.olympic.ind.in](http://www.olympic.ind.in) only.

11.2. Prospective Tenderers are advised in their own interest to visit website of Indian Olympic Association (IOA) for any amendment etc. before submitting their Tenders.

## **12. WITHDRAWAL OF TENDERS**

The Tenderers may withdraw their Tender after submission, provided that a written notice of the withdrawal is received by the IOA prior to the deadline prescribed for submission of Tenders.

## **13. TENDER CURRENCY**

13.1. The Tenderer shall quote the financial Tender in Indian Rupees (INR) only.

13.2. Tenders, where prices are quoted in any other way, shall be treated as non-responsive and rejected.

## **14. TENDER SECURITY/ EARNEST MONEY DEPOSIT (EMD)**

14.1. The Tender Security shall be INR 1,00,000/- (Rupees one lakh only) Tender to be deposited in the form of a demand draft / pay order. The said EMD shall be in the name of Indian Olympic Association, New Delhi, and will be returned within thirty (30) Days of successful completion of delivery obligations under this Tender

14.2. Tender Security is required to protect the IOA against the risk of the Tenderer's unwarranted conduct. Non submission of Tender Security will be considered as major deviation and Tender will not be considered.

14.3. The Tender Security shall be furnished in one of the following forms:

- i. Account Payee Demand Draft
- ii. Bank Guarantee from any of the commercial banks (as per the format prescribed by IOA)

14.4. The Demand Draft or Bank Guarantee shall be drawn on any Commercial Bank in India, in favour of the "Indian Olympic Association", payable at Delhi. In case of Bank Guarantee, the same is to be obtained from any commercial bank in India as per the format specified by the IOA.



- 14.5. The Tender Security shall be valid for 90 Days from the date of opening of the Tenders.
- 14.6. Unsuccessful Tenderers' Tender Security will be returned to them without any interest, after expiry of the Tender validity period, but not later than thirty Days after conclusion of the resultant Contract. Successful Tender security will be returned without any interest, after receiving EMD from him as called for in the Contract.
- 14.7. Tender Security of a Tenderer will be forfeited, if the Tenderer withdraws or amends its Tender or impairs or derogates from the Tender in any respect within the period of validity of its Tender without prejudice to other rights of the IOA. Further, if successful Tenderer fails to furnish the required EMD and sign the Contract / agreement within the period as specified by IOA in the Letter of Award (LoA), its Tender Security/EMD will be forfeited.

## **15. TENDER VALIDITY**

- 15.1. The Tender shall remain valid for acceptance for a period of 90 Days after the date of Tender opening, prescribed in the Tender document. Any Tender valid for a shorter period shall be treated as unresponsive and rejected.
- 15.2. In exceptional circumstances, IOA may request the Tenders' consent to extend the validity of their Tenders up to a specified period. The Tenderers who agree to extend the Tender validity period are to extend the same in writing. However, they will not be permitted to modify their original Tenders during the extended Tender validity period.
- 15.3. In case the Day up to which the Tenders are to remain valid falls on a holiday or on a Day declared as holiday or closed Day for the IOA, the Tender validity shall automatically be extended up to the next working Day.

## **16. SIGNING OF TENDERS**

- 16.1. The Tender shall be duly signed at the appropriate places as indicated by the IOA and also in all other pages of the Tender
- 16.2. The Tender shall not contain any erasure or overwriting, except as necessary to correct any error made by the Tenderer and, if there is any such correction; the person signing the Tender shall initial the same.
- 16.3. The letter of authorization/ Board resolution/ Power of attorney shall be furnished, in the format, along with the Tender.



16.4. Tender shall either be typed in indelible ink and the same shall be signed by the Tenderer or by a person who has been duly authorized to bind the Tenderer to the Contract.

## **17. SUBMISSION OF TENDERS**

17.1. Tenders should be submitted to IOA office: Olympic Bhawan, B-29, Qutub Institutional Area, New Delhi-110016, India as per the instructions given for submission under Clause 19.

17.2. Tenders must be received by the IOA not later than the date and time prescribed in the Tender document.

17.3. IOA, at its discretion, may extend the deadline for submission of Tenders by amending the Tender document. In that case, all rights and obligations of the IOA and the Tenderers would automatically stand extended.

17.4. Submission of more than one Tender by the same Tenderer shall entail him for disqualification from participating in the Tender process.

## **18. MANNER OF SUBMISSIONS**

### 18.1. Envelope A

This envelope shall contain the list of items with technical Specifications (as Technical Tender) with full details (name, address and signature) of the Tender and all the documents / undertakings as listed in this Tender document. (should be written on the envelope as **Technical Tender**). (Format of Annexure-I)

### 18.2. Envelope B

Sample of each quoted item of the ceremonial kit free of cost (non-selected samples returnable), having name of the tenderer/Brand (as sample submission). (should be written on the envelope as **Samples**). (Format of Annexure-II)

### 18.3. Envelope C

This envelope shall contain the financial Tender documents indicating item price for the items mentioned in the technical Tender (as financial Tender). (Should be written on the envelope as **Financial Tender**). The format for submitting the financial Tender is given in Annexure-III.

18.4. Each page of the tender documents should be signed by the tenderer or the duly authorized signatory and a name and designation should be mentioned



in block letters, individual signing the tender must indicate whether he/she is the sole proprietor/partner of the firm constituted by the attorney of the firm. The Tenderer should submit an undertaking on their letterhead for meeting the delivery dates as specified above.

## **19. TENDER OPENING**

- 19.1. The IOA will open the Tenders at the specified date, time and place as prescribed by IOA. If due to administrative reasons the venue / date / time of Tender opening is changed, it will be uploaded on the IOA's website.
- 19.2. In case the specified date of Tender opening falls on a holiday or is subsequently declared a holiday or closed Day for the IOA, the Tenders will be opened at the appointed time and place on the next working Day.
- 19.3. Authorized representatives of the Tenders who have submitted Tenders on time may attend the Tender opening provided they bring with them letters of authority from the corresponding Tender opening meeting should be in the format prescribed by IOA.
- 19.4. Tender Committee
  - a. A Tender Committee constituted by the IOA will open the Tenders. The Tender opening shall take place at the address, date, and time specified in the Tender Schedule. Authorized representatives of the Tenderers may attend the Tender opening provided they bring letters of authority from the corresponding Tenderers.
  - b. The Tender Committee will open the Tenders, at the prescribed date and time as prescribed by IOA. These Tenders shall be scrutinized and evaluated by the IOA with reference to parameters prescribed in the Tender Document.

## **20. BASIC PRINCIPLE**

Tenders will be evaluated on the basis of the terms & conditions already incorporated in the RFP document, based on which Tenders have been received and the terms, conditions etc. mentioned by the Tenderers in their Tenders. No new condition will be brought in while scrutinizing and evaluating the Tenders.

## **21. SCRUTINY OF TENDERS**

- 21.1. The IOA will examine the Tenders to determine whether they are complete, whether the documents have been properly signed, stamped and whether the Tenders are generally in order.



21.2. Prior to the evaluation of Financial Tenders, the IOA will determine the substantial responsiveness of each Tender to the Tendering Document. For purposes of these clauses, a substantially responsive Tender is one which conforms to all the terms and conditions of the Tendering Documents.

21.3. If a Tender is not substantially responsive, it will be rejected by the IOA.

21.4. The following are some of the important aspects, for which a tender shall be declared non-responsive and will be summarily ignored:

- a. Qualification Criteria not enclosed.
- b. Tender is unsigned.
- c. Tender validity is shorter than the required period.
- d. Required EMD (Amount, validity etc.)/exemption documents have not been provided.
- e. Tenderer has quoted for goods manufactured by other manufacturers, without the required Manufacturer's Authorization letter.
- f. Tenderer has not agreed to give the required EMD.
- g. Goods offered do not meet the tender enquiry Specification.
- h. Tenderer has not agreed to other essential conditions specially incorporated in the tender enquiry like terms of payment, liquidated damages clause, warranty clause, dispute resolution mechanism, applicable law et al.
- i. Poor/ unsatisfactory past performance.

## **22. MINOR INFIRMITY/IRREGULARITY/ NON-CONFORMITY**

If during the preliminary examination, the IOA finds any minor infirmity and/ or irregularity and/ or non-conformity in a tender, the IOA will convey its observation on such 'minor' issues to the Tenderer by email, asking the Tenderer to respond by a specified date. If the Tenderer does not reply by the specified date or gives evasive reply without clarifying the point at issue in clear terms, that tender will be liable to be ignored.

## **23. SAMPLES**

Each Tenderer shall submit one sample of each item forming part of the ceremonial kit. The samples shall be free of cost. Samples submitted by unsuccessful Tenderers may be returned at the discretion of IOA. The approved sample of the successful Tenderer shall be retained by IOA for comparison with final supplied goods.

## **24. LAB REPORTS**



The Tenderer shall submit lab reports certifying fabric composition, GSM and other relevant technical Specifications for the fabric proposed to be used. IOA reserves the right to independently test any fabric or finished item at any stage.

**25. MEASUREMENTS AND FITTINGS**

The successful Tenderer shall undertake individual measurements of athletes and officials at such date, time and place as may be notified by IOA. The Tenderer shall be responsible for ensuring proper fitting of all ceremonial kits. Any alteration required due to incorrect measurement, stitching defect or fitting issue shall be carried out by the Tenderer at its own cost.

**26. QUANTITY VARIATION**

The quantities mentioned in the Tender are indicative and may vary depending on the final size of the Indian contingent. IOA reserves the right to increase or decrease the quantities by up to 25% without any change in the approved rates.

**27. DELIVERY TIMELINE**

The successful Tenderer shall complete the manufacture, packing and delivery of all ceremonial kit items within the timeline prescribed by IOA. Time shall be the essence of the contract.

**28. INSPECTION AND ACCEPTANCE**

IOA shall have the right to inspect the fabric, accessories, work-in-progress items and finished goods. IOA may reject any item which does not conform to the approved sample, technical Specifications, quality standards or fitting requirements. Rejected goods shall be replaced by the Tenderer at its own cost within the time prescribed by IOA.

**29. FORCE MAJEURE**

Neither party shall be liable for delay or failure to perform its obligations if caused by events beyond its reasonable control, including natural calamities, war, civil unrest, epidemic, pandemic, government restrictions or similar events. The affected party shall promptly inform the other party in writing. If the Force Majeure event affects timely delivery, IOA may revise timelines, procure from another source, or terminate the Contract without liability.

**30. QUALIFICATION CRITERIA**

Tenders of the Tenderers, who do not meet the required Basic Eligible Criteria prescribed in this Tender shall be treated as non-responsive and shall not be considered further.



### 31. COMPARISON OF TENDERS AND AWARD CRITERIA

Only Tenderers securing 70 marks or above in the Technical Evaluation shall be considered technically qualified. Among the technically qualified Tenderers, the Tenderer quoting the lowest evaluated total price (L1) shall be declared the Successful Tenderer.

Criteria	Marks
Design Concept & Presentation	25
Fabric Quality and Technical Specifications	20
Quality of Samples Submitted	20
Relevant Experience	15
Measurement and Delivery Plan	10
Lab Reports and Compliance	10
Total	100

### 32. CONTACTING THE IOA

32.1. From the time of submission of tender to the time of awarding the Contract, if a TENDERER needs to contact the IOA for any reason relating to this tender enquiry and / or its tender, it should do so only in writing emailed to [ioa@olympic.ind.in](mailto:ioa@olympic.ind.in).

32.2. In case a Tenderer attempts to influence the IOA in the IOA's decision on scrutiny, comparison & evaluation of tenders and awarding the Contract, the tender of the Tenderer shall be liable for rejection in addition to appropriate administrative actions being taken against that Tenderer, as deemed fit by the IOA.

### 33. AWARD OF CONTRACT

The IOA reserves the right to accept or reject any or all proposal(s) or to annul the RFP process into and reject all proposals at any time prior to award of Contract without assigning any reason whatsoever and without thereby incurring any liability to the affected Tenderer(s).

### 34. NOTIFICATION OF AWARD

34.1. The successful Tenderer must accept the Letter of Award within three (3) Days of its issuance and furnish the required EMD to the IOA within fourteen (14) Days from the date of issue of the Letter of Award, failing which the Tender Security will be forfeited, and the award will be cancelled.



34.2. Notification of Award shall constitute the conclusion of the Contract.

**35. ISSUE OF CONTRACT**

Promptly after notification of award and the submission of EMD by the successful Tenderer, an agreement shall be signed with the successful Tenderer.

**36. ANNULMENT OF AWARD**

Failure of the successful Tenderer to comply with the requirement of signing an agreement with the IOA and furnishing EMD as per clause 34 shall constitute sufficient ground for annulment of the award and forfeiture of Tender security.

**37. TERMINATION OF CONTRACT**

37.1. The IOA reserves the right to terminate the Contract without assigning any reason. Before termination of Contract, IOA will notify the service Tenderer giving a notice of 30 Days.

37.2. The IOA may, by written notice of default sent to the Tenderer, terminate the Contract as a whole or in part if the Tenderer fails to deliver any or all of the goods within the time period specified in the Contract, or within any extension thereof granted by the IOA.

**38. CORRUPT OR FRAUDULENT PRACTICES**

38.1. It is required by all concerned, namely the Consignee/Tenderer/ Supplier to observe the highest standard of ethics during the procurement and execution of such Contracts. In pursuance of this policy, the IOA:

38.2. Will reject a proposal for award if it determines that the Tenderer recommended for award has engaged in corrupt or fraudulent or collusion or coercive practices in competing for the Contract in question;

38.3. Will declare a firm ineligible or blacklist for a stated period of time, to be awarded a Contract by the IOA if it at any time determines that the firm has engaged in corrupt or fraudulent or collusion or coercive practices in competing for, or in executing the Contract

38.4. The IOA reserves the right not to conclude the Contract and in case Contract has been issued, terminate the same, if found to be obtained by any misrepresentation, concealment and suppression of material facts by the Tenderer. In addition, Tender Security/ EMD (as the case may be) deposited by the Tenderer shall be forfeited and legal as well as administrative action for such misrepresentation, concealment and suppression of material facts shall be initiated.



### **39. CONFLICT OF INTEREST AMONG TENDERERS/AGENTS**

39.1. A Tenderer shall not have conflict of interest with other Tenderers. Such conflict of interest can lead to anti-competitive practices to the detriment of IOA's interests. The Tenderer found to have a conflict of interest shall be disqualified. A Tenderer may be considered to have a conflict of interest with one or more parties in this Tendering process if;

- i. They have controlling partner (s) in common; or
- ii. They receive or have received any direct or indirect subsidy/financial stake from any of them; or
- iii. They have the same legal representative/agent for purposes of this Tender; or
- iv. They have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Tender of another Tenderer; or
- v. Tenderer participates in more than one Tender in this Tendering process. Participation by a Tenderer in more than one Tender will result in the disqualification of all Tenders in which the parties are involved. However, this does not limit the inclusion of the components/sub-assemblies from one Tendering manufacturer in more than one Tender.
- vi. On behalf of their principal manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorize only one agent/dealer. A Tenderer or any of its affiliates participated as a consultant in the preparation of the design or technical Specification of the Contract that is the subject of the Tender;
- vii. In case of a holding company having more than one independent manufacturing units, or more than one unit having common business ownership/management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Tenderers must proactively declare such sister/common business/management units in same/similar line of business.

### **40. INTELLECTUAL PROPERTY RIGHTS**

All ceremonial uniform designs, embroidery layouts, insignia placement, artwork and branding elements specifically created for Team India pursuant to this Tender shall vest exclusively with the IOA. Nothing herein shall affect any pre-existing intellectual property rights of the Tenderer.

### **41. CONFIDENTIALITY**



The Tenderer shall keep confidential all information received from IOA, including athlete details, measurements, sizing data, designs, Specifications, quantities and internal communications. Such information shall not be disclosed to any third party without prior written approval of IOA.

**42. DISPUTE RESOLUTION**

Any dispute arising out of or in connection with this Tender or the Contract shall, as far as possible, be resolved amicably. Failing such resolution, the dispute shall be referred to a sole arbitrator appointed by the IOA in accordance with the Arbitration and Conciliation Act, 1996. The seat and venue of arbitration shall be New Delhi. The proceedings shall be conducted in English.

**43. GOVERNING LAW AND JURISDICTION**

This Tender and the Contract shall be governed by the laws of India. Subject to Clause 43, courts at New Delhi shall have exclusive jurisdiction.

*Issued by –*

The Chief Executive Officer  
Indian Olympic Association  
B-29, Qutub Institutional Area  
New Delhi 110016

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**Annexure - I**

**Technical Tender**

(As submitted in Envelope A)

Tender Ref. No **IOA/VI-64/2026/3074**

Name and Complete address in capital letters of Tenderer.

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(A) Details of items

S.No	Name of item	Brand	Specifications
1	Jodhpuri Bandgala Suit with embroidery Emblem and button Ensemble		
2	Shirt under the jodhpuri Suit		
3	Women Jacket with Embroidery and Emblem Ensemble		
4	Stitched Saree with Embroidery on Broder and Pallu		
5	Shoes (Men)		
6	Socks (Men)		
7	Closed toe belly flats (Women)		
8	Socks (Women)		
9	Pagri (Turban )Fabric (8 mtr) Unstitched		



(B) Details of documents / undertakings as listed in this tender documents.

List of documents enclosed	S.No. / page no.

**Name / Signature / Stamp** \_\_\_\_\_  
**Of the Authorized Signatory**



**Annexure - II**

**Samples**

(As submitted in Envelope B)

Tender Ref. No **IOA/VI-64/2026/3074**

Name and Complete address in capital letters of Tenderer.

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<b>S.No.</b>	<b>Items</b>	<b>Quantity</b>
1	Jodhpuri Bandgala Suit with embroidery Emblem and button Ensemble	
2	Shirt under the jodhpuri Suit	
3	Women Jacket with Embroidery and Emblem Ensemble	
4	Stitched Saree with Embroidery on Broder and Pallu	
5	Shoes (Men)	
6	Socks (Men)	
7	Closed toe belly flats (Women)	
8	Socks (Women)	
9	Pagri (Turban) Fabric (8 mtr) Unstitched	

**Name / Signature / Stamp:** \_\_\_\_\_

**Of the Authorized Signatory**



**Annexure - III**

**Financial Tender**

(As submitted in Envelope C)

Tender Ref. No **IOA/VI-64/2026/3074**

Name and Complete address in capital letters of Tenderer.

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S.No.	Description of item	Details / Fabric Consumption etc	Aprox Qnty.	Rate	Total Incl. Tax
1	Jodhpuri Bandgala Suit with embroidery Emblem and button Ensemble		120 sets		
2	Shirt under the jodhpuri Suit		120 pcs		
3	Women Jacket with Embroidery and Emblem Ensemble		80 pcs		
4	Stitched Saree with Embroidery on Broder and Pallu		80 pcs		
5	Shoes (Men)		120 pairs		
6	Socks (Men)		120 pairs		
7	Closed toe belly flats (Women)		80 pairs		
8	Socks (Women)		80 pairs		
9	Pagri (Turban) Fabric (8 mtr) Unstitched		For 15 persons		



**Financial Tender Document to be submitted in Envelope C**

Garment Category. Description.

- The number of kit items may vary subject to final team composition.
- Each item should be submitted in separate envelope. The firm name and the item name should be written in each envelope. If 2 or 3 samples were given at the same time, A, B, C should be marked on each envelope.

**Commercial Terms.**

1. We hereby undertake that no extra charges or any account will be claimed except as mentioned above.

2. We hereby undertake to strictly adhere to the commercial and the other terms laid down in the Tender. Authorized Designatory.

**Name / Signature / Stamp:** \_\_\_\_\_

**Of the Authorized Signatory**

**Note. One proforma is to be submitted for one brand only.**



#### **Annexure - IV**

#### **Basic Conditions of Contract**

1. Rates should be valid for 3 months. No escalation in price on any account will be acceptable.
2. GST and transportation charges, as applicable, will be paid extra and no other charges levied shall be paid.
3. Payment will be released after satisfactory supply and receipt of goods supplied per supply order.
4. The Supplier / manufacturer should be able to give minimum guarantee of 3 months against manufacturing defects and undertake to replace defective products at no extra cost within 7 Days of the defect being brought to notice of the manufacturer/Supplier, failing which IOA will procure the goods against defective products at the risk of the Supplier.
5. The manufacturer/Supplier should be able to supply quantity of approved items required at IOA Olympic Bhawan, New Delhi within 30 Days from the date of receipt of supply order.
6. The following documents are required to be submitted along with the technical Tender at

#### **Annexure I.**

- a) GST Registration of the firm. (Photocopy enclosed)
  - b) Total turnover during the last three preceding financial years certified by a chartered accountant.
  - c) PAN and IT assessment of the last three year (Photocopy enclosed).
7. In case of short supply or poor quality of any other complaint, IOA New Delhi reserves the right of imposing penalty up to 10% of the total value of the goods supplied.
8. If 5% or more of the item of any one lot of supply is found to be defective in material size, the quality or any other defect of Specifications or manufacturing, then a penalty of 10% of the total price of the lot in addition to refund/ replacement of rejected goods will become payable to IOA.



**Annexure - V**

**FORMAT FOR SUBMISSION OF TENDER SUBMISSION LETTER TO THE HEAD OF THE FIRM.**

To  
Indian Olympic Association. Olympic Bhawan.  
B-29, Qutub Institutional Area.  
New Delhi. 110016.

**Subject: - Tender for supply of ceremonial uniforms for the Indian contingent for 23rd Commonwealth Games 2026.**

In response to the tender notice published in the .....on....., I have downloaded the Tender Document from IOA website <https://olympic.ind.in> and have deposited the samples and financial Tender along with EMD. I am sending here with my tender documents as under:

- a) EARNEST MONEY CROSSED BANKS DEMAND DRAFT NUMBER .....  
DATED ..... for ₹ .....IN ENVELOPE
- b) Documents as mentioned under the Tender
  - The GST Certificate.
  - The Income Tax PAN Account Number.
  - Audited Balance Sheets of last three financial years and liquidity certificates of the bank having account of the manufacturer/Supplier.
  - The Authorized Distributor would give the undertaking as follows: -
    - That they will be responsible for all the contractual obligations including uninterrupted supply, quality aspects, replacement of items and warranty guarantee of the obligations.

**Authorized Signatory,**  
**(Name in Block Letters)**  
**Seal of the tender**  
**Date.**



**Annexure - VI**

**FORMAT OF AFFIDAVIT FOR SUBMISSION OF THE TENDER ON  
JUDICIAL STAMP PAPER.**

Certified that the quality of goods quoted in the tender are correct and as per Specifications and allied technical details mentioned in RFP.

The deponent is liable to pay damage of the security in case of any defects. The President of Indian Olympic Association may impose penalty as deemed fit and will have the right to make recovery from security and make deductions from the billed deponent.

**Deponent**



**Annexure - VII**

**NON-BLACKLISTING DECLARATION**

**Tender Ref. No.: IOA/VI-64/2026/3074**

To,

Indian Olympic Association

Olympic Bhawan, B-29, Qutub Institutional Area

New Delhi – 110016

**Subject: Non-Blacklisting Declaration for Tender for Supply of Ceremonial Uniforms for the Indian Contingent participating in the XXIII Commonwealth Games 2026, Glasgow.**

I/We, \_\_\_\_\_, having our registered office at \_\_\_\_\_, do hereby declare and confirm that:

1. I/We have not been blacklisted, debarred, banned or declared ineligible by any Ministry/Department of the Government of India, any State Government, public sector undertaking, statutory authority, autonomous body, national sports federation, international sports federation, sports governing body or any other government/semi-government authority.
2. No proceedings for blacklisting, debarment or banning are pending against us as on the date of submission of this Tender.
3. I/We have not been convicted by any court of law for any offence involving fraud, corruption, misrepresentation, cheating, criminal breach of trust or any offence affecting our business integrity.
4. I/We undertake to immediately inform the Indian Olympic Association if any blacklisting, debarment, banning or similar proceedings are initiated against us after submission of this Tender and during the subsistence of the Contract, if awarded.
5. I/We understand that if this declaration is found to be false, misleading or incorrect at any stage, the Indian Olympic Association shall be entitled to reject our Tender, cancel the award, terminate the Contract, forfeit the EMD and take such other action as may be permissible in law.

**For and on behalf of:** \_\_\_\_\_

**Name of Authorised Signatory:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Seal/ Stamp**

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_



**Annexure - VIII**

**UNDERTAKING REGARDING COMPLIANCE WITH TENDER CONDITIONS**

**Tender Ref. No.: IOA/VI-64/2026/3074**

To,

Indian Olympic Association

Olympic Bhawan, B-29, Qutub Institutional Area

New Delhi – 110016

**Subject: Undertaking regarding compliance with Tender Conditions for Supply of Ceremonial Uniforms for the Indian Contingent participating in the XXIII Commonwealth Games 2026, Glasgow.**

I/We, \_\_\_\_\_, having our registered office at \_\_\_\_\_, do hereby undertake, confirm and declare as under:

1. I/We have carefully read and understood the complete Tender Document, including all clauses, conditions, schedules, Specifications, annexures, corrigenda and clarifications issued by the Indian Olympic Association.
2. I/We agree to aTendere by all terms and conditions of the Tender Document without any deviation, reservation or condition.
3. I/We undertake that the goods supplied shall conform to the approved samples, Specifications, fabric composition, GSM, quality standards, measurements and delivery timelines prescribed by the Indian Olympic Association.
4. I/We undertake to supply the ceremonial uniforms strictly in accordance with the individual measurements of athletes/officials and to carry out alterations/replacements at our own cost where required due to sizing, stitching, manufacturing or quality defects.
5. I/We undertake to submit lab reports certifying fabric composition, GSM and other relevant technical Specifications, and acknowledge that the Indian Olympic Association may independently inspect or test the fabric or finished goods at any stage.
6. I/We undertake to maintain confidentiality of all information received from the Indian Olympic Association, including athlete details, measurements, sizing data, design details, Specifications and quantities.



7. I/We undertake that the quoted rates shall remain valid for the period specified in the Tender and that no escalation or additional charges shall be claimed except as expressly permitted under the Tender.
8. I/We undertake to comply with all applicable laws, rules, regulations, tax requirements and statutory obligations relating to the manufacture, supply, transportation and delivery of the ceremonial uniforms.
9. I/We understand that any breach of this undertaking or the Tender conditions may result in rejection of the Tender, cancellation of award, termination of Contract, forfeiture of EMD and/or such other action as may be permissible in law.

**For and on behalf of:** \_\_\_\_\_

**Name of Authorised Signatory:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Seal/Stamp:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_



**ANNEXURE – X**

LETTER OF AUTHORISATION FOR ATTENDING TENDER OPENING

Tender Ref. No. IOA/VI-64/2026/3074

Date: \_\_\_\_\_

To,

The Chief Executive Officer

Indian Olympic Association

Olympic Bhawan, B-29,

Qutub Institutional Area,

New Delhi – 110016

**Subject:** Authorisation to Attend Tender Opening

We hereby authorise Mr./Ms. \_\_\_\_\_, holding the designation of \_\_\_\_\_, whose specimen signature is attested below, to attend the Tender opening proceedings in connection with the Tender for Supply of Ceremonial Uniforms for the Indian Contingent participating in the XXIII Commonwealth Games 2026, Glasgow on behalf of our organisation.

The signature of the authorised representative is attested below:

Specimen Signature of Authorised Representative:

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This authorisation shall remain valid for all proceedings relating to the opening of Tenders under the aforesaid Tender.

For and on behalf of

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(Name of Tenderer)

Authorised Signatory

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

Seal/Stamp of Tenderer